# **EQUITY BUILDING SOCIETY**

## ANNUAL REPORT AND ACCOUNTS

**31 DECEMBER 2002** 

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#### EQUITY BUILDING SOCIETY ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

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# EQUITY BUILDING SOCIETY DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER, 2002

TOR THE PERCENTION OF SECTION OF	2002	2001
INTEREST INCOME	Kshs	Kshs
Loans and advances	224,523,866	123,547,440
Treasury bills	26,154,950	23,702,990
Placements with banking institutions	<u>28,174,908</u>	28,237,216
	278,853,724	175,487,646
OTHER INCOME		
Commissions	170,391,817	124,980,573
Profit on sale of fixed assets	<u>85,237</u>	22,837
	<u>170,477,054</u>	<u>125,003,410</u>
INTEREST EXPENSE	<u>449,330,778</u>	<u>300,491,056</u>
INTEREST EXPENSE Loan	/1 EDD 20C)	(2.240.055)
Deposits	(1,580,896) (58,411,754)	(3,249,055) (44,345,428)
Savings accounts	(21,589,478)	(23,319,955)
Stgo accounts	(81,582,128)	(70,914,438)
	C-CA	1.414
TOTAL OPERATING INCOME	<u>367,748,650</u>	<u>229,576,618</u>
MANAGEMENT EXPENSES		
Salaries and wages	87,075,301	64,889,534
Medical expenses	1,292,619	1,249,275
Travelling expenses & courier services	2,208,456	847,535
Motor vehicle expenses	3,893,477	2,240,868
Rent and rates	9,809,017	6,580,982
Telephone, fax and postage	5,323,004	3,638,278
Insurance Printing and stationery	4,437,098	4,260,960
Bank charges & commissions	13,966,532 12,502,943	8,074,536 7,051,040
Legal and professional fees	1,391,413	7,031,040
Licenses	1,213,163	752,385
Office expenses	1,763,411	428,563
Audit fees	450,000	400,000
V.A.T. and disbursements	191,000	231,212
Mobile banking expenses	1,620,621	1,722,009
Donations and subscriptions	869,948	344,986
Repairs and maintenance	2,407,151	1,491,330
Marketing & advertising expenses Electricity and water	12,100,305 1,678,928	10,199,054 1,332,732
Staff training & recruitment	11,725,257	6,237,224
Customer training	2,874,210	1,993,725
Staff travel & subsistence expenses	734,225	32,560
Staff welfare	1,903,306	11,614
Security	9,967,679	6,377,666
TOTAL MANAGEMENT EXPENSES	191,399,064	<u>131,111,165</u>
Depreciation	40,036,563	32,022,294
Loans provision	<u>25,311,625</u>	12,002,664
	65,348,188	44,024,958
	<u>256,747,252</u>	<u>175,136,123</u>
NET PROFIT FOR THE YEAR	<u>111.001.398</u>	<u>54.440.495</u>

## EQUITY BUILDING SOCIETY NOTES TO THE ACCOUNTS....CONTINUED

#### LIQUIDITY RISK MANAGEMENT

Equity manages the liquidity structure of assets, liabilities and commitments so that cashflows are appropritately matched to ensure that all funding obligations are met when due. Equity's operations are such that mismatch of assets and liabilities according to their maturity profiles cannot be avoided. However, management ensures that the mismatch is controlled in line with allowable risk levels. Liquidity is managed on a daily basis both at the Head Office and branches and incorporates known and unanticipated cash needs. The table below analyses maturity profiles of assets and liabilities of the Society based on the remaining period upto 31 December 2002 to the contractual maturity dates.

	Up to 1 month Kshs	1-12 months Kshs	Over 1 year Kshs	Total Kshs
ASSETS Cash and balances with Central Bank	243,622,783	_	_	243,622,784
Deposits with banks	30,000,000	415,141,813	-	445,141,813
Treasury bills	-	454,370,111	-	454,370,111
Other debtors	-	50,441,616	-	50,441,616
Loans and advances Fixed assets	95,138,000	426,766,000	599,082,401 260,948,583	1,120,986,401 260,948,583
TOTAL ASSETS	368,760,783	1,346,719,540	860,030,984	2,575,511,308
LIABILITIES				
Customer deposits	363,002,000	285,877,265	1,493,286,059	2,142,165,324
Short term liabilities	-	99,364,381	-	99,364,381
Taxation	-	75,979	-	75,979
	363,002,000	385,317,625	1,493,286,059	2,241,605,684
			1,400,200,000	2,241,000,004
CAPITAL EMPLOYED				
Subscribers' and investment capital	-	-	52,861,945	52,861,945
Share premium	-	-	34,485,885	34,485,885
Revenue reserves	-	-	122,203,630	122,203,630
Capital reserves	-	40 570 200	113,781,775	113,781,775
Proposed dividend		10,572,389	-	10,572,389
		10,572,389	323,333,235	333,905,624
TOTAL LIABILITIES & CAPITAL EMPLOYED	363,002,000	395,890,014	1,816,619,294	2,575,511,308
NET LIQUIDITY GAP	5,758,783	950,829,526	(956,588,310)	-

#### INTEREST RATE RISK

Structural interest rates' risk arises when assets and liabilities in Equity's commercial activities have different maturity profiles or repricing dates. The primary source of interest rate risk originating in other activities arises from the employment of non-interest bearing liabilities such as shareholders' funds. When assets reprice more or in greater proportion than liabilities during a given period, a positive interest rate sensitivity gap results and this tends to benefit the interest income in a rising interest rate environment. Conversely, when liabilities reprice more or in greater proportion than assets during a given period, a negative interest rate sensitivity gap results and this tends to benefit net interest rate positions and in different interest rate scenarios with a view to limiting potential adverse effects on net interest income. The table below shows interest rate sensitivity gap for Equity as at 31 December 2002 based on the earlier of maturity or repricing dates. This is not necessarily indicative of the position at other times.

	Up to 1 month	1-12 months	Over 1 year	Non-interest bearing	Total
	Kshs	Kshs	Kshs	Kshs	Kshs
ASSETS					
Cash and balances with Central Bank				243,622,784	243,622,784
Deposits with banks	30,000,000	415,141,813	-		445,141,813
Treasury bills	-	454,370,111	-		454,370,111
Sundry debtors	-	4,203,596	=	42,489,060	46,692,656
Loans and advances	95,138,000	426,766,000	599,082,401	-	1,120,986,401
Computer stationery stocks	-	-	-	3,748,960	3,748,960
Fixed assets	-	-	-	260,948,583	260,948,583
TOTAL ASSETS	125,138,000	1,300,481,520	599,082,401	550,809,387	2,575,511,308
LIABILITIES					
Customer deposits	363,002,000	285,877,265	1,493,286,059	_	2,142,165,324
Short term liabilities	-	49,379,357	_	49,985,024	99,364,381
Taxation	_	~	-	75,9 <b>7</b> 9	75,979
CAPITAL EMPLOYED	363,002,000	335,256,622	1,493,286,059	50,061,003	2,241,605,684
Subscribers' and investment capital	-	-	~	52,861,945	52,861,945
Share premium	-	-	-	34,485,885	3 <b>4,4</b> 85, <b>8</b> 85
Revenue reserves	-	-	-	122,20 <b>3,</b> 630	122,203,630
Capital reserves	-	-	-	113,781,775	113,781,775
Proposed dividend				10,572,389	10,572,389
			<del></del>	333,905,624	333,905,624
TOTAL LIABILITIES & CAPITAL EMPLOYED	363,002,000	335,256,622	1,493,286,059	383,966,627	2,575,511,308
INTEREST RATE SENSITIVITY GAP	(237,864,000)	965,224,898	(894,203,658)	166,842,760	

EQUITY BUILDING SOCIETY
NOTES TO THE ACCOUNTSCONTINUED

The accounts are presented in Kenya Shillings (Kshs.)

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21.	NOTES TO THE CASH FLOW STATEMENT		2002 Kshs	2001 Kshs
a)	Reconciliation of operating profit to net cash inflow from operating activities			
	Profit before tax Depreciation Profit on sale of assets (Increase) in interest receivable and other assets (Increase) in loans and advances Increase in deposits received Increase /(decrease) in interest payable and other liab Taxation paid	pilities	111,001,398 40,036,563 (85,237) (5,301,866) (359,401,726) 560,861,325 39,412,059 (39,068,376)	54,440,495 32,022,294 (22,837) (26,541,618) (315,760,515) 631,144,335 (44,530,750) (22,471,631)
	Net cash inflow from operating activities		<u>347.454.140</u>	<u>308,2<b>7</b>9,773</u>
b)	Analysis of cash and cash equivalents	Change		
	Cash and bank balances at 1 January Deposits and balances due from banks Treasury bills	(10,389,072) 84,511,262 256,224,483 330,346,673	243,622,784 445,141,813 454,370,111 1,143,134,708	254,011,856 360,630,551 198,145,628 812,788,035
22.	RELATED PARTY TRANSACTIONS In the normal course of business, the following transacarried on at arm's length. Staff loans and advances	actions were	10.477.441	8.079.367
23.	EARNINGS PER SHARE  Net profit for the year before taxation  Number of shares		111,001,398 10,572,389	54,440,495 10,165,789
	Earnings per share		10.50	<u>5.36</u>
24.	CURRENCY			

EQUITY BUILDING SOCIETY
NOTES TO THE ACCOUNTS....CONTINUED

20) FIXED ASSETS	INVESTMENT IN LEASEHOLD LAND	LAND & BUILDINGS	LEASEHOLD IMPROVE- MENTS	MOTOR	OFFICE EQUIPMENT, FURNITURE & FITTINGS (	COMPUTERS	VILLAGE CELL BANKING	Page 18 TOTAL
COST	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
At 1January 2002 Additions Transfers Disposals	65,210,000	61,008,905	39,913,135 4,916,702 (5,577,546)	24,111,994 - - (1,220,907)	76,106,261 12,791,658 5,577,546	57,026,169	7,497,406	323,376,464 39,318,938 
At 31 December 2002	65,210,000	61.008.905	39.252.291	22.891.087	94.475.465	71,139,341	7.497.406	361,474,495
DEPRECIATION								
At 1January 2002 Disposals Charge for the year		1 1	10,633,369 - 4,439,440	9,017,912 (1,126,889) <u>5,221,016</u>	20,049,587 - 10,493,461	21,915,370 	451,048	61,616,238 (1,126,889) 40,036,563
At 31 December 2002	1	1	15,072,809	13,112,039	30,543,048	41,346,968	451,048	100,525,912
NET BOOK VALUE								
At 31 December 2002	65,210,000	61,008,905	24.179.482	9,779,048	63.932.417	29,792,373	7.046,358	260.948.583
At 31 December 2001	65.210.000	61,008,905	29.279.766	15.094.082	56.056.674 35.110.	35,110,799	1	261.760,226

The assets of the society were revalued in year 2000 in respect of the investment in leasehold land and land & buldings by Townlands valuers, a registered firm of valuers.

16.	SUBSCRIBERS' AND I	NVESTMENT CAPI	TAL			
			Number of shares	Par Value Kshs	2002 Kshs	2001 Kshs
	Balance brought forwar Shares sold during the Borrowing shares		10,165,789 406,600	5 5	50,828,945 2,033,000	50,891,470 218,925 ( <u>281,450)</u>
			<u>10,572,389</u>	5	<u>52,861,945</u>	<u>50,828,945</u>
17.	SHARE PREMIUM					
	Balance brought forwar Shares sold during the				24,220,885 <u>10,265,000</u>	23,183,280 <u>1,037,605</u>
					<u>34,485,885</u>	24,220,885
18.	REVENUE RESERVES					
	Batance brought forwar	<sup>-</sup> d			58,53 <b>7</b> ,894	37,109,733
	Retained profit for the y	/ear			63,665,736	<u>21,428,161</u>
	Balance carried forward	i			122,203,630	<u>58,537,894</u>
19.	CAPITAL RESERVE	<b>5</b> 1 . 4		_		
		Revaluation	Grant Capital	Borrowing Shares	Forfeited Shares	Total
		Kshs	Kshs	Kshs	Kshs	Kshs
Bala	nce brought forward	81,461,685	10,649,710	1,127,195	643,180	93,881,770
Move	ement in the year		<u>19,900,005</u>		<del>-</del>	<u>19,900,005</u>
Bala	nce carried forward	<u>81.461.685</u>	<u>30,549,715</u>	<u>1,127,195</u>	<u>643,180</u>	<u>113,781,775</u>

## EQUITY BUILDING SOCIETY NOTES TO THE ACCOUNTS....CONTINUED

c) Non-performing loans where interest is suspended. As per Central Bank of Kenya (the Regulatory Authority) guidance, interest was suspended on loans and advances by the society amounting to Kshs 27,996,155. Interest is not being recognised on loans and advances classified as substandard, doubtful and loss. The Society uses a grading system that classifies loans and advances into grades 1 to 5 which recognises grades 3 ,4 and 5 as non-performing.

	2002 Kshs	2001 Kshs
d) Other Loans		
Staff loans	<u>10.477.441</u>	<u>8.079,367</u>
12. CUSTOMERS DEPOSITS		
Saving accounts Fixed term deposits	1,493,286,059 648,879,265 2,142,165,324	991,545,917 589,758,082 1.581,303,999
13. SHORT-TERM LIABILITIES		
Micro -Enterprise Support Program credit facility Other creditors and accruals Unearned income on loans Interest payable	20,457,460 29,527,564 49,379,357 99,364.381	15,906,966 18,253,245 - 25,792,111 59,952,322
14. TAX PAYABLE		
Provision for taxation Paid in the year	36,896,607 (39,000,000)	18,068,376 (18,000,000)
Tax payable Deferred taxation	(2,103,393) <u>2,179,372</u>	68,376 <u>2,312,706</u>
	<u>75.979</u>	<u>2.381.082</u>
15. DIVIDENDS PER SHARE		
Dividends Subscribers capital and investments	10,572,389 10,572,389	10,165,789 <u>10,165,789</u>
Dividends per share	1	1

# EQUITY BUILDING SOCIETY NOTES TO THE ACCOUNTS.....CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2002

10.	OTHER DEBTORS	2002 Kshs	2001 Kshs
	Head office account (items in transit) Other debtors and prepayments Interest receivable	29,309,369 16,928,651 <u>4,203,596</u> 50,441,616	21,758,863 15,544,920 <u>7,835,967</u> <u>45,139,750</u>
11. a)	LOANS AND ADVANCES Balances due or outstanding on loans not including prospective interest.		
	Loans where the repayments are not upwards of 12 months in arread and the society has not been upwards of 12 months in possession of the property:-	ars	
	On 30,494 Loans where the debt does not exceed Kshs. 10,000	51,188,118	25,336,465
	On 4,938 Loans where the debt exceeds Kshs 10,000 and does not exceed Kshs. 20,000	69,473,157	36,698,250
	On 4,210 Loans where the debt exceeds Kshs 20,000 and does not exceed Kshs. 60,000	129,789,666	67,375,933
	On 445 Loans where the debt exceeds Kshs 60,000 and does not exceed Kshs. 100,000	34,195,011	21,833,034
	On 362 Loans where the debt exceeds Kshs 100,000 and does not exceed Kshs. 150,000	44,079,454	24,468,726
	On 1079 Loans where the debt exceeds Kshs. 150,000 On Loans where the repayments are upwards	<u>850,088,662</u> 1,178,814,068	673,406,027 849,118,435
	of 12 months in arrears and the society has not been upwards of 12 months in possession of the property:-		-
	·	<u>1.178.814.068</u>	849,118.435
	Loans and advances - gross Less: Provision for Loans	1,189,291,509	857,197,802
	Specific General Suspended interest Net loans and advances	(28,419,906) (11,889,047) (27,996,155) 1.120,986,401	(34,140,580) (8,569,037) (52,903,510) 761,584,675

	EQUITY BUILDING SOCIETY NOTES TO THE ACCOUNTSCONTINUED		Page 14
7.	PROFIT BEFORE TAXATION  Profit before taxation is arrived after charging/(credit)		
		2002 Kshs	2001 Kshs
	Crediting: Profit on sale of assets	(87.337)	(22,837)
	Charging: Depreciation	40,036,563	32,022,294
	Directors salaries - (as executives) - (as non executives)	18,440,000 1, <b>7</b> 30,000	12,480,000
	Auditors remuneration	<u>450.000</u>	<u>400,000</u>
8.	TAXATION		
	At 30% on profit for the year as adjusted for tax purposes Deferred Taxation	36,896,60 <b>7</b> (133,334)	18,068,376 <u>2,312,706</u>
	Penalties	36,763,273	20,381,082 2,465,463
		<u>36,763,273</u>	<u>22,846,545</u>
· .	Accounting profit before taxation	<u>111,001,398</u>	<u>54,440,495</u>
•	Taxation at corporation tax rate  Taxation on non-deductible costs and depreciation	33,300,419 <u>3,462,854</u>	16,332,149 <u>4,048,933</u>
		<u>36.763.273</u>	20.381.082
· 9.	DEPOSITS WITH BANKS AND TREASURY BILLS		
	Placements with banks:		
	Kenya Commercial Bank Limited Akiba Bank Limited The Co-operative Bank of Kenya Limited Development Bank of Kenya Limited Dubai Bank Limited	291,876,199 73,265,614 50,000,000 30,000,000 	207,500,000 - - - - 153,130,551 360,630,551
	Central Bank of Kenya -Treasury bills	<u>454.370.111</u>	<u>198.145.628</u>

## EQUITY BUILDING SOCIETY NOTES TO THE ACCOUNTS..... CONTINUED

#### (h) Taxation

Tax on the operating results for the year comprises the current charge and deferred tax . The current tax charge is provided on the results of the year as shown in the accounts and adjusted in accordance with the tax legislation.

Deferred tax is provided using the balance sheet liability method on all temporary differences between the carrying amounts for financial reporting purposes and the amounts used for taxation purposes.

Deferred tax is calculated on the basis of the tax rate currently enacted.

#### (i) Cash and cash equivalents

For the purpose of presentation of cash flows in the financial statements, the cash and cash equivalents include cash in hand and at bank, net balances with banking institutions and investment in Government Securities.

#### (j) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

#### 2. INCORPORATION

The society is incorporated under the Building Societies Act (Cap 489).

3.	INTEREST INCOME	Kshs	Kshs
	Loans and advances Treasury bills Placements with banking institutions	224,523,866 26,154,950 <u>28,174,908</u>	123,547,440 23,702,990 28,237,216
		<u>278,853,724</u>	<u> 175.487.646</u>
4.	INTEREST EXPENSE Loans Deposits Savings accounts	(1,580,896) (58,411,754) (21,589,478) (81,582,128)	(3,249,055) (44,345,428) (23,319,955) ( <b>70,914,438</b> )
5.	COMMISSION & OTHER INCOME Profit on sale of fixed assets	170,391,817 <u>85,237</u> <b>170,477.054</b>	124,980,573 22,837 125,003,410
6.	MANAGEMENT EXPENSES Salaries and employee benefits Other management expenses	113,093,907 <u>78,305,157</u> 191,399,064	71,974,110 59,137,055 131,111,165

#### **EOUITY BUILDING SOCIETY**

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31 DECEMBER 2002

#### 1. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:-

#### (a) Basis of preparation

The financial statements are prepared in accordance with, and comply with, International Accounting Standards. The financial statements are prepared under the historical cost convention and modified to include the revaluation of certain properties.

#### (b) Revenue recognition

Income is recognized in the period in which it is earned. When an account becomes non-performing, interest in suspended until it is realized on a cash basis.

#### (c) Provision for losses on loans

Specific provisions for doubtful debts are held in respect of loans and advances. The provisions are based on periodic appraisal of the advances portfolio, in addition to taking into account past loss experience, economic conditions and estimated realizable value of the underlying collateral. These provisions are then charged to the profit and loss account. A general provision is also made against the advances portfolio.

#### (d) Depreciation

Leasehold properties are not depreciated as they are held for investment purposes. Land and buildings are also not depreciated on the basis that adequate repair and maintenance is carried out to sustain their value.

Depreciation on other fixed assets is calculated on a straight-line basis to write-off the cost or valuation over their expected useful lives. The rates applied during the year were as follows:-

	Rate
Motor vehicles	25%
Leasehold improvements	12.5%
Office equipment, furniture & fittings	12.5%
Computers & accessories	30%
Village cell banking	25%

#### (e) Treasury bills and bonds

Treasury bills and bonds are stated at fair value. Interest is credited to income over the period of issue.

#### (f) Loans and advances

Loans and advances are generally shown at the principal amount adjusted for any provision for losses. The provision for losses is increased by suspended interest and decreased by charge-offs (net of recoveries).

#### (g) Retirement benefits obligations

The company's management staff are eligible for retirement benefits under a defined contribution scheme.

# EQUITY BUILDING SOCIETY STATEMENT OF CHANGES IN EQUITY AS AT 31 DECEMBER 2002

	Share Capital	Share Revaluation apital Reserve	Share Premium	Retained Profit	Grant Capital	Borro	Dividend	Total
	Kshs	Kshs	Kshs	Kshs	Kshs	Shares Kshs	Kehe	2407
Balance at 1 January 2002	50,828,945	81,461,684	24,220,885	58,537,894	10.649.710	1 770 376	_	Silsa
Retained profit for the year				63.665 736			60/603/03	237,635,283
Grant capital received								63,665,736
Promitte on only 15 11					19,900,005			19,900,005
r cermain oil sale oi snares			10,265,000					10,265.000
Issued shares in the year	2,033,000							
Dividends paid								2,033,000
Proposed dividends							(10,165,789) (10,165,789)	(10,165,789)
		100000000000000000000000000000000000000					10,572,389	10,572,389
	52,861,945	81,461,684	34,485,885	122,203,630 30,549,715	30,549,715	1,770,376	10,572,389	333,905,624



# EQUITY BUILDING SOCIETY CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2002

	NOTES	2002 Kshs	2001 Kshs
NET CASH FROM OPERATING ACTIVITIES	21(a)	<u>347,454,140</u>	308,279,773
Dividends paid		(10,165,789)	(6,576,325)
INVESTING ACTIVITIES		•	
Purchase of fixed assets Proceeds from sale of fixed assets		(33,741,392) <u>179,255</u>	(55,544,395) <u>320,000</u>
NET CASH OUTFLOW FROM INVESTING ACTIVITIES		(33,562,137)	(55,224,395)
FINANCING			
Proceeds from sale of shares Grant Capital		12,298,000 <u>19,900,005</u>	2,001,410 <u>9,406,710</u>
NET CASH INFLOW FROM FINANCING		<u>32,198,005</u>	11,408,120
NET CASH INFLOW		335,924,219	257.887.173
INCREASE IN CASH AND CASH EQUIVALENTS	21(b)	330,346,673	<u>257.887.173</u>

#### EQUITY BUILDING SOCIETY BALANCE SHEET AS AT 31 DECEMBER 2002

ASSETS	NOTES	200) Ksh	
Cash and bank balances Deposits with banks Treasury bills Other debtors Loans and advances Fixed assets  TOTAL ASSETS	9 9 10 11 20	243,622,784 445,141,813 454,370,111 50,441,616 1,120,986,401 260,948,583	360,630,551 198,145,628 45,139,750 761,584,675 261,760,226
		<u>2,575,511,308</u>	<u>1.881,272.686</u>
LIABILITIES			
Customer deposits Short term liabilities Taxation	12 13 14	2,142,165,324 99,364,381 <u>75,979</u>	1,581,303,999 59,952,322 <u>2,381,082</u>
		<u>2,241,605,684</u>	<u>1,643,637,403</u>
CAPITAL EMPLOYED			
Subscribers' and investment capital Share premium Revenue reserves Capital reserves Proposed dividend	16 17 18 19 15	52,861,945 34,485,885 122,203,630 113,781,775 10,572,389	50,828,945 24,220,885 58,537,894 93,881,770 10,165,789
		333,905,624	237,635,283
TOTAL LIABILITIES & CAPITAL EMPLOYED		2.575.511.308	1.881,272,686

The accounts set out on pages 8 to 21 were approved by the Board of Directors on 30 January, 2003 and signed on its behalf by :

DIRECTOR: P. K. MUNGA

DIRECTOR: J. K. MWANGI

The notes on pages 12-21 form part of these accounts.

EQUITY BUILDING SOCIETY PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2002			Page 8
	NOTES	2002 Kshs	2001 Kshs
INCOME		Rollo	1,3113
Interest earned	1(b) and 3	278,853,724	175,487,646
Less: Interest expense	4	(81,582,128)	(70,914,438)
Net interest income		<u>197.271.596</u>	104,573,208
OTHER INCOME			
Commission and other income	5	170,477,054 170,477,054	125,003,410 125,003,410
TOTAL OPERATING INCOME		<u>367,748,650</u>	<u>229,576,618</u>
EXPENSES			
Management expenses Depreciation Loans provision	6 20	191,399,064 40,036,563 <u>25,311,625</u>	131,111,165 32,022,294 <u>12,002,664</u>
TOTAL OPERATING EXPENSES		<u>256,747,252</u>	<u>175,136,123</u>
PROFIT BEFORE TAXATION	7	111,001,398	54,440,495
TAXATION	. 8	(36,763,273)	(22,846,545)
PROFIT AFTER TAX Proposed dividend	15	74,238,125 (10,572,389)	31,593,950 (10,165,789)
RETAINED PROFIT FOR THE YEAR	18	63.665.736	21,428,161
Earnings per share	23	10.50	<u>5.36</u>

The notes on pages 12-21 form part of these accounts.

**AUDITORS' REPORT** 

TO THE INVESTMENT SHAREHOLDERS OF EQUITY BUILDING SOCIETY

We have audited the financial statements set out on pages 8 to 21 which have been prepared on

the basis of the accounting policies set out in Note 1. We have obtained all the information and

explanations, which to the best of our knowledge and belief were necessary for the purpose of our

audit and to provide a reasonable basis for our opinion. The financial statements of the society

are in agreement with the books of account.

The directors are responsible for the preparation of financial statements, which give a true and

fair view of the state of affairs of the society and of its operating results. Our responsibility is to

express an independent opinion on the financial statements based on our audit and to report our

opinion to you.

We conducted our audit in accordance with International Standards on Auditing. Those standards

require that we plan and perform our audit to obtain assurance that the accounts are free from

material misstatement. An audit includes an examination, on a test basis, of the evidence

supporting the amounts and disclosures in the financial statements. It also includes an assessment

of the accounting policies used and significant estimates made by the directors, as well as

evaluation of the overall presentation of the financial statements. We believe that our audit

provides a reasonable basis for our opinion.

In our opinion, proper books of accounts have been kept and the financial statements give a true

and fair view of the state of the financial affairs of the Society as at 31 December 2002 and of its

profit and cash flows for the year then ended in accordance with International Accounting

Standards and comply with the Companies Act (Cap 486). Mungai & Associates

**MUNGAI & ASSOCIATES** 

CERTIFIED PUBLIC ACCOUNTANTS OF KENYA

P.O. BOX 42502

**NAIROBI** 

Date: 7 FEBRUARY, 2003

#### **EQUITY BUILDING SOCIETY**

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Companies Act requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the society at the end of the financial year and of the profit or loss of Equity Building Society for that year. In preparation of the financial statements, the directors are required to;

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed;
- Prepare the financial statements on a going concern basis;

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the society and to enable them to ensure that the financial statements comply with the Building Societies Act and the Companies Act.

They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Director:

P.K. MUNGA

Date:

30 JANUARY, 2003

Director:

J.K. MWANGI

Date:

30 JUANUARY, 2003

# EQUITY BUILDING SOCIETY DIRECTORS' REPORT

The directors have pleasure in presenting their report together with the financial statements for the year ended 31 December 2002.

#### PRINCIPAL ACTIVITIES

The principal activities of Equity Building Society are to raise funds through subscription by members, mobilise savings and deposits. These funds are extended as loans, advances, guarantees, mortgages and other credit facilities as prescribed under the Building Societies Act (Cap 489).

#### TRADING RESULTS

Equity Building Society's trading results are reflected on page 8.

#### DIVIDENDS

The directors recommend a dividend of Kshs.1.00 per ordinary share held to be paid on or about 31 March 2003.

#### TRANSFER TO RESERVES

The profit attributed to the shareholders amounted to Kshs. 74,238,125 out of which a dividend of Kshs. 10,572,389 has been proposed and a balance of Kshs. 63,665,736 transferred to revenue reserves.

#### **DIRECTORS**

The directors who held office during the year were:-

Mr. P.K. Munga

Mr. J.K. Mwangi

Mr. J.N. Mwangi

Mr. B.I. Wairegi

Mr. E. K. Kimani

Mr. F. M. Muchoki

Prof. S.M. Kimenyi

#### **AUDITORS**

The auditors M/S Mungai & Associates, Certified Public Accountants of Kenya have indicated their willingness to continue in office in accordance with section 159 (2) of the Companies Act.

BY ORDER OF THE BOARD

ASSOCIATED COMPANY SECRETARIES

DATE: 30 JAUNUARY, 2003

We further wish to build on our reputation for best practices as documented by MicroSave Africa in the Equity Building Society study "Understanding the Rebirth of Equity Building Society" by Prof. G. Cotzee of South Africa and our international appraisal and rating report by Planet Finance of France dated 30<sup>th</sup> June 2001. This is by commissioning a further internal appraisal and rating by either Micro rate or Planet Finance during the year 2003.

#### Shareholding

Equity Building Society has found it necessary to open its doors for shareholding to International Development Partners in order to enhance competitiveness and accelerate growth. To this end, discussions are at an advanced stage for Africap to invest Kshs. 120 million, hopefully by April 2003, which will give them a stake of nearly 16% in our institution.

#### **Human Resources**

In order to implement the vision outlined above, our organization has hired highly experienced and professional managers to head Human Resources, Information Technology, Finance and Audit Risk Management Departments.

#### APPRECIATION

The excellent performance of Equity Building Society in a depressed economy could not have been possible without the full support of my fellow Directors, Management and Staff. The loyalty, confidence and advocacy of our customers provided the building blocks for the rapid growth while our development partners provided the much-needed technical and financial support.

On behalf of the Board and Shareholders I wish to thank Equity's management for their visionary leadership and the staff, for their commitment, integrity and professionalism. It is my sincere hope that we will all dedicate ourselves to the calling of empowering our customers thus making the year 2003 yet another great success.

P.K. MUNGA CHAIRMAN activities in the rural areas by encouraging good crop husbandry. In tea farming, we sponsor a trophy and cash prizes for the best 3 tea farmers in each of the tea factories in our regions of operation during the annual field days.

#### STRATEGIC POSITIONING

Equity perceives a unique opportunity to further consolidate itself as the leading and preferred micro finance services provider. We hope to increase our edge on customer service through staff training and enhancement of our culture of efficiency and customer care.

With the support of our development partner, DFID, we hope to increase outreach in the rural areas by taking banking services to the people through the Village Cell Mobile Banking. DFID's support would further be utilized to consolidate institutional growth by developing a 3-year road map for capacity building.

MicroSave Africa on the other hand will enhance our market-led approach to business, through product refinement and development. This will in turn increase our market research capability aimed at achieving our pursuit for excellence in customer satisfaction. With their support we hope to roll out Jijenge Savings Account and a Sako Plus Loan Account in the near future.

Swiss Contact, our other development partners, continue to support our initiatives to increase productivity by assisting us to re-map and review all our processes, procedures and policies. This exercise will ultimately create a customer friendly working environment.

The position of Equity as a learning destination will further be strengthened through enhanced collaboration with MicroSave Africa, Action Research Partners, exposure visits by senior staff to leading, like-minded International Micro Finance Institutions while at the same time strengthening its participation in membership to Global Network of Banking Innovations (GNBI), Women World Banking (WWB), Association of Micro Finance Institutions (AMFI), African Rural Agricultural Credit Associations (AFRACA), Kenya Institute of Bankers (KIB) and Kenya Association of Building Societies & Housing Finance Institutions (KABS).

#### FUTURE OUTLOOK

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With the peaceful and successful transition election, the future of the Kenyan economy is very promising. This is evident with the new government's focus on infrastructure rehabilitation, social-economic development of the population through affordable health care and free primary education, fight against corruption and further liberalization. The recovery will be accelerated by the anticipated foreign investment, multilateral donor support and resumption of budgetary and development funding by the World Bank and International Monetary Fund. Further, with the anticipated integration of the East African economies, the wider COMESA market and the NEPAD initiative, many Kenyans share the optimism for a better future.

To consolidate our position as the leading Micro Finance Institution in Kenya we plan to open three additional branches during the year at strategic locations to increase our market share and expand outreach to the economically active poor who are currently un-banked.

To compete more effectively with other financial services providers and offer excellent service, plans are at an advanced stage to install a Wide Area Network (WAN) connectivity of all our branches via VISAT satellite technology.

#### **EQUITY BUILDING SOCIETY**

#### **CHAIRMAN'S STATEMENT**

It is with much pleasure that I present the annual report and financial statement of Equity Building Society for the year ended 31st December 2002.

#### REVIEW OF THE OPERATING ENVIRONMENT

The prolonged recession continued to impact negatively on the economy with many organizations closing, downsizing, restructuring and retrenching their staff. Failure to comply with the conditionalities by the World Bank and the International Monetary Fund meant continued withholding of the much-needed funds. The withholding of donor support saw further deterioration of infrastructure, increased national poverty with nearly 60% of the population living below the poverty level.

The election fever towards the end of the year created an environment of uncertainty, eroding investor confidence. These factors combined, adversely affected the Kenyan economy which continued to perform poorly with a GDP growth rate of less than 1%.

#### MISSION AND VISION

Equity's mission is "To mobilise and efficiently utilise resources to economically empower its customers and other stakeholders by providing value adding superior financial solutions". With the positioning of an efficient, listening and caring financial partner, Equity continues to pursue its vision of "being the leading and preferred micro finance services provider".

The mission and vision is well internalized and shared by the Directors, Management and Staff.

#### RESULTS

Despite the recession in the economy, I am happy to report that Equity recorded excellent results during the year under review. Profits before tax went up by 104% to a total of Kshs. 111 million. Customer deposits on the other hand grew by 35% to a total of Kshs. 2.1 billion. Loans and advances grew by 47% to reach a gross of Kshs. 1.1 billion. Total assets grew by 37% to reach Kshs. 2.6 billion.

#### **STABILITY**

The stability of Equity continues to be guaranteed by the stable and diversified customer base leading to a high quality loan portfolio. Equity maintained a high liquidity ratio of over 50% throughout the year. The stability is further strengthened by stringent internal control systems, risk management and membership to the deposit protection fund which insures customer deposits.

#### **OUTREACH**

We opened the 13<sup>th</sup> Branch, Tom Mboya, in Nairobi in January 2002. Equity is now a safe and secure place for over 155,000 depositors and 41,000 borrowers.

#### **COMMUNITY WORK**

Equity has continued to be a socially responsible organization with active involvement in community development work. We continue to offer Pre-university employment to the top KCSE student in each of the districts of operation. We also support agricultural

# TO THE MEMBERS OF EQUITY BUILDING SOCIETY NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of Equity Building Society will be held at Fourway Towers, 9<sup>th</sup> Floor on Monday 17 March 2003 at 10.00 a.m. to transact the following business:

- 1. To read the notice convening the meeting.
- To receive and adopt the audited financial statements for the year ended 31 December
   2002 together with the Directors' and Auditors' reports thereon.
- 3. To confirm a dividend of Kshs. 1.00 per share proposed by the Directors.
- 4. To consider and approve proposed amendments to the rules of the Society by a special resolution.
- 5. To elect directors.

The following directors retire by rotation in accordance with Rule 45 of the Society's constitution and being eligible offer themselves for re-election:

Mr. B.I. Wairegi

Mr. E.K. Kimani

- 6. To reappoint Mungai & Associates, Certified Public Accountants as auditors and authorise the directors to fix their remuneration.
- 7. To transact any other business that may be legally transacted at the meeting.

BY ORDER OF THE BOARD

ASSOCIATED COMPANY SECRETARIES

Date 30 JANUARY, 2003

#### NOTE:

A shareholder willing to attend the meeting is requested to bring along the necessary identification documents together with the original share certificate.

A shareholder entitled to attend and vote at the meeting is also entitled to appoint a proxy to attend and vote on his/her behalf. A proxy need not be a shareholder of Equity. To be valid, a proxy form which is provided with this report must be duly completed by the shareholder and lodged at the registered office of Equity Building Society, Fourway Towers, 9<sup>th</sup> floor, P.O. Box 75104, Nairobi or posted in time to reach the Secretary not later than 48 hours before the time fixed for the meeting.