#### **DIRECTORS**

Richard Kemoli

(Chairman) Appointed on 19 April 2000

Peter J W Lewis-Jones\*

(Managing) Appointed on 1 March 2001

Walter B M Mukuria

Retired on 23 June 2000

Anne A W Amissabuor (Mrs)

Kung'u Gatabaki

Titus T Naikuni

Appointed on 19 April 2000

Martin L Oduor-Otieno

Michael A Turner\*

Mwaghazi Mwachofi

(Alternate to Martin L Oduor-Otieno)

\*British

ACTING CHIEF EXECUTIVE

From 23 June 2000 to 28 February 2001

Stuart I Castledine

#### COMPANY SECRETARY

Samuel W Waiganjo BCom (Hons), FCPA(K), ACIS, CPS(K)

#### SHARE REGISTRAR

Anne Matu CPS(K)

#### **AUDITORS**

KPMG Peat Marwick

Lonrho House, 16th floor

PO Box 40612

Nairobi



#### REGISTERED O.

Rehani House

Kenyatta Avenue/Koinange Street

PO Box 30088

Nairobi

#### **BANKERS**

Barclays Bank of Kenya Limited

Citibank NA



CMA-LIBRAR

DIRECTORS,
OFFICERS AND
ADMINISTRATION

# BOARD OF DIRECTORS

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1 Richard Kemoli

- Chairman
- 2 Peter J W Lewis-Jones
- Managing
- 3 Martin L Oduor-Otieno
- 4 Titus T Naikuni
- 2007/0384
- 5 Michael A Turner
- 6 Anne A W Amissabuor (Mrs)
- 7 Kung'u Gatabaki
- 8 Mwaghazi Mwachofi

Alternate to Martin L Oduor-Otieno

Richard Kemoli (66) BSc (Econ), MBE
Was appointed Chairman of HFCK in April
2000. He is also Chairman of Bamburi

2000. He is also Chairman of Bamburi Cement, Kenya Capital Partners and Unga Graup. Other directorships include E.A. Breweries, CMC Holdings, Kenya Revenue Authority, E.A Bottlers, Johnson Wax, Kenya Airport Authority, Van Leer, Kenchic and Kenya Ear Foundation.

### Peter J W Lewis-Jones (55)

Was appointed Managing Director of HFCK from 1 March 2001. Before joining HFCK, Mr Lewis - Jones was the Managing Director of Stanbic Bank in Kenya. He was also a director of Stanbic Bank Uganda, Tanzania and the Democratic Republic of Congo. He has wide experience in banking, having worked in senior positions in Africa, the Arab world and Europe, and is a past Chairman, Kenya Bankers Associatian.

# Martin L Oduor-Otieno (45) BCam (Hons), FCPA(K), CPS(K)

Was appointed as a HFCK director in October 1999. Before becoming Permanent Secretory, Ministry of Finance and Planning, Mr Oduor - Otieno was the Finance Director of Barclays Bank of Kenya. Directarships include organisations where the Kenya Government has interest such as Central Bank of Kenya, East Africa Development Bank, Kenya Commercial Bank, Natianal Bank of Kenya, Co-operative Bank of Kenya, Consolidated Bank, Capitol Markets Authority, NSSF, ICDC, Export Promotion Council and Kenya Ports Authority.

# Titus T Naikuni (48) BSc (Eng)

Was the Chairman of HFCK from May 1998 to December 1999 when he resigned. He was re-appointed as a director in April 2000. Priar to being appointed as the Permanent Secretory, Ministry of Information, Transport and

Cammunications, Mr Naikuni was the Managing Director of Magadi Soda Compony. Directorships include Kenya Airports Authority, Kenya Broadcasting Corporation, Kenya Ports Authority and Postol Corporation of Kenya.

Michael A Turner (41) BSc (Eng), FCA
Was appointed as a director of HFCK in August
1999. He is the director CDC Capitol Partners
with responsibility far East Africa. Other
directorships include Development Bank of
Kenya, Grain Bulk Handlers and Sulmac
Campony.

# Anne A W Amissabuor (Mrs) LLB, LLM Was appointed as a director of HFCK in 1995. She is a portner of Oraro & Compony Advocates where she is in charge af conveyancing and commercial matters. She is a member of the Law Society of Kenya.

# Kung'u Gatabaki (51) BSc (Econ)

Was appointed as a director of HFCK in 1986.

He is a manager with CDC Capitol Partners in Kenya. Other directorships include Sony Sugar Compony, Jacaranda, Development Bank of Kenya, Kenya Sofari Lodges & Hotels, Shelter Afrique and Kenya Capitol Partners.

Mwaghazi Mwachofi (52) BCom (Hons), MBA
Was appointed alternate director of
HFCK, representing Mr Oduor-Otieno, in
January 2001. He is the Financial Secretory to
the Treasury. Before joining the Government he
was the regional director, International Finance
Corporation Southern Africa Regional office
in Johannesburg. Other directorships include
Capitol Markets Authority, National Bank of
Kenya, Stonbic Bank, NSSF and Retirement
Benefits Authority.

#### NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 35TH ANNUAL GENERAL MEETING OF THE HOUSING FINANCE COMPANY OF KENYA LIMITED WILL BE HELD AT THE AMPHITHEATRE, KENYATTA INTERNATIONAL CONFERENCE CENTRE, NAIROBI ON FRIDAY, 20 APRIL 2001 AT 11.00 A.M. FOR THE FOLLOWING PURPOSES:

- 1 To confirm the minutes of the 34th Annual General Meeting held on Friday, 16 June 2000.
- 2 To receive, consider and adopt the accounts for the year ended 31 December 2000 together with Directors' and Auditors' Reports thereon.
- 3 To declare a dividend.
- 4 To elect directors:
- a) Mr Kung'u Gatabaki retires by rotation in accordance with Article 78 of the Company's Articles of Association and, being eligible, offers himself for re-election.
- b) Mrs Anne A W Amissabuor retires by rotation in accordance with Article 78 of the Company's Articles of Association and, being eligible, offers herself for re-election.
- 5 To fix the remuneration of directors.
- 6 To note that Messrs KPMG Peat Marwick will continue in office as Auditors by virtue of Section 159 (2) of the Companies Act (Cap 486) and to authorise the directors to fix their remuneration.
- 7 To transact any other ordinary business of an Annual General Meeting.

By order of the Board

#### SAMUEL W WAIGANJO COMPANY SECRETARY

DATE: 16 FEBRUARY 2001

#### NOTE

- i) Any member of the Company entitled to attend and vote at the above meeting is entitled to appoint a Proxy to attend and vote instead of him. The Proxy form should be completed and returned to the Company Secretary, Rehani House, Nairobi, so as to reach him not later than 24 hours before the time appainted for holding the meeting.
- ii) A person appointed to act as Proxy need not be a member of the Company.
- (iii) If the appointer is the Government or any Corporation the Proxy must be under seal or under the hand of an Officer duly authorised in that behalf.

ILANI YA MKUTANO MKUU WA KILA MWAKA

ILANI INATOLEWA HAPA KUWA MKUTANO WA THELATHINI NA TANO WA KILA MWAKA WA HOUSING FINANCE COMPANY OF KENYA LIMITED UTAFANYIKA AMPHITHEATHRE KENYATTA INTERNATIONAL CONFRENCE CENTRE NAIROBI IJUMAA, TAREHE 20 APRIL 2001 SAA TANO ASUBUHI KWA MADHUMUNI YAFUATAYO:

- Kuidhinishwa yaliyosemwa kwenye mkutano mkuu wa 34 wa kila mwaka uliofanyika ljumaa, tarehe 16 Juni 2000.
- 2 Kupokea, kuchunguza na ikifikiriwa sawa kuidhinisha taarifa ya fedha za mwaka uliomalizikia 31 Desemba 2000 pamoja na taarifa ya wakurugezi na wakaguzi wa hesabu.
  - Kuidhinisha mgawo wa faida.
- a) Bw. Kung'u Gatabaki anastaaafu kwa zamu kulingana na kanuni 78 ya masharti na kanuni za kampuni na kwa kuwa anastahili anajitolea kuchaguliwa tena.
- b) Bi. Anne A W Amissabuar anastaafu kwa zamu kulingana na kanuni 78 ya masharti na kanuni za kampuni na kwa kuwa anastahili anajitolea kuchaguliwa tena.
- Kuamua malipo ya wakurugenzi.
- 6 Kujulisha kwamba Messrs KPMG Peat Marwick wataendelea kushikilia afisi kama wakaguzi wa hesabu kwa mujibu wa sehemu 159(2) ya sheria za kampuni (Ibara 486) na kuidhinisha wakurugenzi kuamua malipo ya wakaguzi wa vitabu vya fedha.
- 7 Kushughulikia jambo lingine lolote linaloweza kushughulikiwa katika mkutano mkuu wa kila mwaka.

Kwa amri ya Halmashauri

SAMUEL W WAIGANJO KATIBU WA KAMPUNI

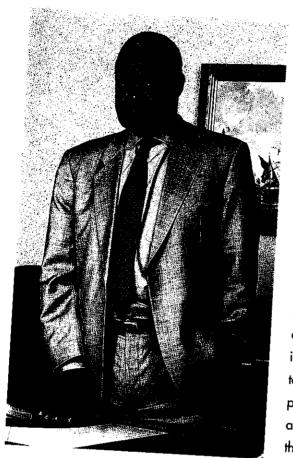
TAREHE: 16 FEBRUARI 2001

#### MAELEZO

- Mwanachama wa kampuni mwenye haki ya kuhudhuria na kupiga kura katika mkutano huu ana haki ya kuchagua mwakilishi kuhudhuria na kupiga kura kwa niaba yake. Fomu akilishi inafaa ikamilishwe na kurudishwa kwa katibu, Rehani House ili imfikie kwa muda usiopungua masaa ishirini na manne kabla wakati uliochaguliwa wa kufanyika mkutano.
- ii) Mtu aliyechaguliwa kama mwakilishi si lazima kuwa mwanachama.
- iii) Ikiwa mchaguaji ni serikali au shirika lolote fomu akilishi lazima iwe na mhuri wa kampuni au sahihi ya afisa wa kampuni aliyeidhinishwa katika mamlaka hayo.

#### CHAIRMAN'S REPORT

It gives me great pleasure to present to yau aur year 2000 Graup results.



# THE ECONOMY AND THE BUSINESS ENVIRONMENT

The econamy failed to stabilise during the year 2000. Treasury bill rates, which were around 21% at the beginning of the year, fell to a low of 9% in August, rase ta 13.5% by the end of the year and in the first quarter af 2001 are hovering around 15%. Such large fluctuations do nothing ta encaurage borrower canfidence. They also result in depositars taking shart-term views about where to place their savings. Bath of these factors impact HFCK adversely.

One consequence af the lack of borrower confidence is that the demand far houses is much reduced. Just like any other product,

the true value of property is determined by supply and demand. At present there is excess supply and, consequently, house prices are falling. This affects HFCK adversely because, when customers default and we are forced to realise our security, the maney that we receive is aften insufficient to cover the balances autstanding and we incur lasses.

Since its faundation in 1965, HFCK has helped thausands af people ta buy their own hames at a reasonable cost and provided a safe and secure home for the savings af hundreds of thausand af investors. These services continue, but the economic circumstances of the cauntry are making it increasingly difficult for reasonable returns to be made to remunerate shareholders. The prafits earned by the shareholders of HFCK and other similar institutions do not support the recent maves in Parliament to control the rates af interest charged and paid by the financial sector. If such contrals were to be introduced the supply af credit from reputable private sectar arganisatians is likely to be severely restricted. Additionally the provision of safe places for people to keep their savings will diminish because campanies will na longer find such activities to be in the interests of their sharehalders.

# **RESULTS FOR THE YEAR 2000**

The profits in the main business of HFCK showed a welcome improvement - a profit of KShs 217.3m campared with KShs 108.6m in 1999. Increased activity in the collections and risk management areas has resulted in only KShs 470.1m of interest needing to be suspended and a reduced charge

Since its foundation in 1965, HFCK has helped thousands of people to buy their own homes at a reasonable cost and provided a safe and secure home for the savings of hundreds of thousand af investors.

of KShs 246.5m for specific mortgage loss provisions. The tatal provisions and interest suspended of KShs 2,077.0m held at the year-end realistically reflect the difficulties that our borrowers are facing in servicing their loans and the potential losses that exist within the loan portfolio.

Graup pre-tax prafits of KShs 78.6m are influenced heavily by a one-off loss of KShs 140.1m at our house-building subsidiary, Kenya Building Society Limited.

Our Group results far the year 2000, whilst disappointing, are not unexpected given the prevailing economic conditions.

# SUBSIDIARY COMPANIES

# Kenya Building Society Limited

Our main subsidiary has been involved in the development of new hauses in Nairobi and Mambasa far many years. Sales of houses were extremely slaw during the year 2000 due to adverse economic circumstances and instability of interest rates. We have critically reviewed the cost of completing the remaining developments and the likely proceeds that will be realised from selling the finished hauses. It is our canclusion that a write-down of KShs 146.0m in the valuation of the campany's wark in progress is needed, hence the reported loss of KShs 140.1m in this subsidiary company.

Whilst the subsidiary has a large land bank and approved plans for building additional houses at Koma Rock in Nairobi, it is unlikely that any new developments will

be commenced in the immediate future due ta adverse market conditions.

# First Permanent (East Africa) Limited

This small subsidiary, which owns three hauses in Nairobi, all of which are let, reported a pre-tax profit of KShs 1.4m (1999 KShs 0.4m)

#### DIVIDEND

An interim dividend was not paid in the year 2000 but the Board has decided to recommend the payment of a dividend of 7.5% in respect of the year (10% in total far 1999). This represents a distribution of KShs 43.1m to shareholders.



#### **BOARD**

Walter Mukuria retired as Managing Director on 23 June 2000 after 12 years service with the company.

The Board has appainted Mr Peter Lewis-Jones to be Managing Director and Chief Executive Officer with effect from 1 March 2001.

#### CHAIRMAN'S REPORT

continued

The company has enabled thousands of Kenyans to achieve their dream of home ownership and continues to be committed to its objective.

#### CHAIRMAN'S REPORT

continued

Stuart Castledine acted as Chief Executive Officer in the period between Mr Mukuria's retirement and Mr Lewis-Jones' appointment.

CORPORATE GOVERNANCE

The Board has resolved to develop corporate gavernance practices that are in line with world class standards. Following a review of this area, a Corporate Governance policy was adopted in December 2000 and steps have been token to implement best practice.

The Board constituted an Audit Committee in 1996, which currently meets under Michael Turner's chairmanship, to consider matters relating to accounting, reporting and internal control.

A Staff and Remuneration Committee has also been formed and has responsibility for approving new recruits at the senior level and dealing with policy matters connected with the employment of the company's stoff.

Further measures will be implemented to ensure that shareholders continue to be served by a competent and committed Board, consisting of directors with a broad

range of experience and abilities suited to the company's needs.

#### APPRECIATION

HFCK is undergoing major change to help it meet current challenges and to be well placed to benefit from opportunities in the future. The management team and employees of the company continue to show great commitment to the company's aims - of providing affordable finance for individuals to buy their own homes and to provide a safe home for people's savings. I thank them on behalf of shareholders and customers for this continued commitment.

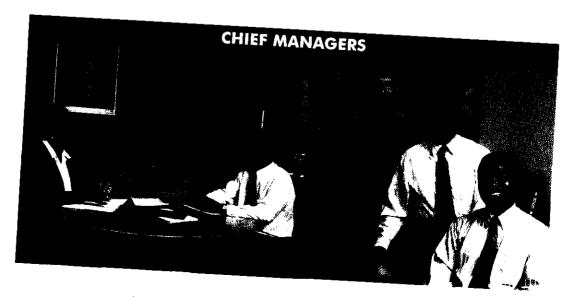
# **FUTURE OUTLOOK**

HFCK provides much needed services to Kenyan people and, despite the current economic constraints, I remain confident that the group has a bright future ahead of it.

RICHARD KEMOLI CHAIRMAN

DATE: 16 FEBRUARY 2001

The management team and employees the company continue to show commitment to the company's aims - of providing affordable finance individuals to buy their own homes and to provide a safe home for people's savings.



Nina furaha tele kuwasilisha matokea ya mwaka wa 2000 ya kundi letu.

### UCHUMI NA MAZINGIRA YA BIASHARA

Katika mwaka wa 2000 uchumi haukuimarika jinsi ilivyotarajiwa. Hati za fedha za serikali zilizokuwa katika kiwango cha asili mia 21% hapo mwanzo wa mwaka, zilipunguka na kufikia asili mia 9% kufikia Agosti, na kufikia mwisho wa mwaka zikaongezeka hadi asili mia 13.5%, na kufikia mwisho wa mwaka na robo ya kwanza ya mwaka 2001 zimefikia asili mia 15%. Panda shuka aina hii ya hati za fedha za serikali huwavunja moyo wakopi. Pia wawekaji akiba hupatwa na wasi wasi jambo ambalo ni pigo kubwa kwa shirika letu la HFCK.

Ukosefu wa matumaini miongoni mwa wawekaji raslimali hufanya hitaji la nyumba kupungua na kama ilivyo kwa bidhaa yoyote ile, bei na thamani ya bidhaa hutegemea mahitaji na kuweko kwa bidhaa kwenye soko. Kwa sasa kuna wingi wa nyumba zaidi kuliko mahitaji, kwa hivyo bei za nyumba zimeanguka. Jambo hili linatuathiri HFCK sana kwa sababu wateja wakishindwa kulipa tunahitajika kutegemea dhamana yetu, na pesa tunazopata hazitoshi kwa shughuli zetu, hivyo tunapata hasara.

Tangu kuanzishwa kwake hapo mwaka wa 1965, HFCK imewasaidia maelfu ya watu kununua nyumba zao binafsi kwa bei bora na pia kuwawezesha kupata nyumba salama ya kuweka akiba kwa mamia ya maelfu ya wawekaji raslimali. HFCK bado inaendelea kutoa huduma hizi lakini hali ngumu ya kiuchumi imekuwa kikwazo

kikubwa cha ufanisi hivi kwamba wenye hisa hawawezi kupata marupurupu. Faida wanayopata wenye raslimali wa HFCK pamoja na mashirika mengine kamwe haiungi mkono juhudi za hivi majuzi za Bunge kutaka kutawala viwango vya faida zinazotozwa na kulipwa na sekta ya kifedha. Endapo hoja hii itapitishwa utoaji wa huduma za kukopesha kutoka kwa mashirika ya kibinafsi yenye sifa bora zitapungua kabisa.

Isitoshe, utoaji wa mahali salama pa watu kuhifadhi akiba zao kutadidimia kwa sababu makampuni hayataona shughuli aina hizi, zikitosheleza haja za wenye raslimali wao.



# MATOKEO YA MWAKA 2000

Faida ya biashara kuu ya HFCK iliimarika. Tulipata faida ya KShs 217.3 milioni ikilinganishwa na milioni KShs 108.6 za mwaka wa 1999.

Ongezeko la shughuli za kukusanya pesa na usimamizi wa maeneo ya mashaka imezababisha milioni KShs 470.1 pekee za faida kutupiliwa mbali na kupunguzwa RIPOTI YA MWENYEKITI

Our main subsidiary has been involved in the development of new houses in Nairobi and Mombasa for many years.



#### RIPOTI YA MWENYEKITI

Yaendelea

kiwango cho hosoro hodi KShs 246.5 milioni. Jumlo yo KShs 2,077.0 milioni zilizotengwa kusimamio wakopi ambao huenda wasilipe mikopo yao kufikia mwisho wa mwoka zaonyesha shida wakopi wanazokabiliana nazo kotika kuhudumia mikopo yao na hasara zilizoko katika idaro hii ya mikopo.

Faida kabla ya ushuru kutozwa ya milioni KShs 78.6 iliathiriwo na hasara kubwa ya milioni KShs 140.1 ya shirika letu saidizi la Kenyo Building Society Limited.

Hata ingawa matokeo ya kundi ya mwaka 2000 yatia hofu kiosi, tulitarajia haya kutokana na hali mbaya ya uchumi.

#### KAMPUNI SAIDIZI

# Kenya Building Society Limited

Hii ndio kampuni yetu kuu saidizi na kwa miaka mingi imekuwo ikijishughulisha na ujenzi wa nyumba mpya mjini Nairobi na Mombasa. Uuzaji wa nyumba ulikuwa chini sana mnamo mwaka 2000 kwo sababu ya hali duni ya uchumi na viwango vya faida. Tumekagua kwa kindoni bei zo kumolizia mijengo iliyobakia no pia pesa tutakozopato kutokana na ujenzi wa nyumba zilizokomilika. Hivyo, tumefikia uamuzi wo kuondoa kutoka kwenye hesabu ya mwoka, jumla ya milioni KShs 146.0 na ndipo tunafikia hasora ya milioni KShs 140.1 ya kampuni saidizi.

Hata ingowa kampuni yetu saidizi ina sehemu kubwa ya ardhi na michoro ya mijengo iliyokamilika ya nyumba za kujengwa katika mtoa wa Koma Rock mjini Nairobi, yaonekana kuwa mradi huu mpya huenda usiendelee kwa sababu ya hali ngumu ya uchumi.

# First Permanent (East Africa) Limited

Hii ni kampuni ndogo saidizi na ina nyumba tatu mjini Noirobi za kukodesha na imechangia faida ya kabla ya ushuru milioni KShs 1.4 (1999 KShs 0.4 m)

# MGAWO WA FAIDA

Gawio la faida halikulipwa mnamo mwaka 2000 lakini halmashauri imependekeza kulipwo kwa gawio la asili mia 7.5% la mwaka huo (asili mia 10% kwa jumla kwa mwaka 1999)

Hii inawakilisha mgao wa milioni KShs 43.1 kwa wenye hisa.

#### HALMASHAURI

Bw. Walter Mukuria alistaofu wadhifa wake kama mkurungenzi mkuu mnamo Juni 23 mwaka 2000 baoda ya kuihudumia kampuni hii kwa miaka 12.

HFCK is a unique organisation in Kenya, having been established in 1965 with the aim of providing finance to individuals who wanted to purchase homes for their own occupation.

Halmashauri imemteua Bw. Peter Lewis-Janes kuchukua wadhifa wa mkurugenzi mkuu kuanzia Machi 1 mwaka 2001.

Bw. Stuart Castledine alishikilia wadhifa wa mkurugenzi mkuu katika kipindi cha kati Bw. Mukuria alipostaafu na Bw. Lewis-Jones kuteuliwa.

#### USIMAMIZI MKUU

Kufuatia ukaguaji wa usimamizi mkuu ulioanzishwa Desemba 2000, halmashauri imeamua kuendeleza usimamizi wa kiwango cha kimataifa na hatua za kutekeleza mbinu za usimamizi huu tayari zimechukuliwa.

Mnamo mwaka wa 1996 halmashauri iliteuwa kamati ya ukaguaji wa fedha ili kushugulikia masuala ya hesabu, matumizi ya fedha kindani mbali na kuripoti. Kwa sasa inasimamiwa na Bw. Michael Turner.

Kamati ya wafanyikazi imeundwa na inalojukumu la kuhitimisha wafanyi kazi wapya na pia kushughulikia maslahi ya wafanyikazi wa kampuni.

Hatua zaidi zitachukuliwa kuhakikisha kuwa wenye raslimali wataendelea kuhudumiwa na halmashauri iliyo imara yenye wakurungenzi wenye ujuzi na uwezo ambao unaambatana na mahitaji ya kampuni.

#### **SHUKRANI**

Kuna mabadiliko mengi yanayofanyika HFCK ili kuweza kukabiliana na hali ya sasa ya uchumi ili kutuwezesha kufaidika kutokana na nafasi za kibiashara za siku za usoni.

Wasimamizi na wafanyikazi wa HFCK watazidi kujitalea kutekeleza malengo ya shirika hili ambayo ni kutaa fedha kwa watu binafsi ili wanunue nyumba zao na wapate mahali salama pa kuhifadhi akiba ya watu.

Nawashukuru nyote kwa niaba ya wenye hisa na wateja kwa kujitolea kwenu.



#### SIKU ZA USONI

HFCK hutaa huduma zinasohitajika kwa watu wa Kenya na licha ya hali ngumu ya kiuchumi nina hakika kwamba kundi letu litanawiri vilivyo katika siku za usoni.

RICHARD KEMOLI MWENYE KITI TAREHE: FEBRUARI 16 2001

#### RIPOTI YA MWENYEKITI

Yaendelea

Through a gradual process of customer education we are trying to impress on people their obligation to meet their mortgage commitments as a major priority.

#### CHIEF EXECUTIVE'S REPORT

HFCK is a unique organisation in Kenya, having been established in 1965 with the aim of providing finance to individuals who wanted to purchase homes for their own occupation. The company has enabled thousands of Kenyans to achieve their dream and continues to be committed to its objective. The company is proud to be a leading private sector company in Kenya and to have benefited from the long - term support of CDC Capital Partners since its foundation.

I was pleased to be offered the opportunity to act as Chief Executive Officer following Walter Mukuria's retirement and have been focusing the company's resources to concentrate on the key issues that influence both its short-term and long-term future. The economy in Kenya is in recession and HFCK, as well as many of its customers, is suffering as a result.

MORTGAGE ACCOUNTS IN ARREARS

For a number of years the number of nonperforming loans in the company's portfolio has been increasing. During 2000 the initiatives to reverse this trend, which were started in 1999, have been strengthened. By the end of 2000 we had in excess of 40 specially trained staff working on collections activities. The problem is being tackled in two ways:

 By helping customers who miss one or two regular payments to get back up to date as soon as possible, to prevent them having major problems in clearing large arrears.  By taking firm, but fair, action against customers who are in serious default.

This action has been very successful; at the end of 2000, 58% of accounts were fully up to date, compared to 41% at the end of 1999.

Through a gradual process of customer education we are trying to impress on people their obligation to meet their mortgage commitments as a major priority.

HFCK can only meet its obligations to our savings customers, who trust us with their deposits, if our mortgage customers meet their obligations.

I am encouraged by the reaction and enthusiasm of the staff who are working in the risk and collections areas and also by that of the majority of our customers who, once they are asked, are taking effective measures to reduce their arrears.

Unfortunately some customers are either unable or unwilling to meet their obligations and in this area people have seen a significant shift in HFCK's attitude. During the year we made the decision that in 334 cases we would have to take steps to realise our security. This is a decision that is not taken lightly, and only after borrowers have been given significant time to bring their accounts up to date. Regrettably I see that in the future our realisation

activities will have to increase significantly to protect the interests of the company's depositors and shareholders.

The compony is proud to be a leading private sectar compony in Kenya and to have benefited from the long - term support of CDC Capital Partners since its foundation

### MORTGAGE LENDING

In February 2000 the Board approved new lending criteria that re-established HFCK's core activity as lending to individuals who wish to buy their own homes. We now have underwriting criteria that require applicants to demonstrate that they have sufficient sustainable disposable income to meet their obligations under a propased loan, as well as continuing to have sufficient money to maintain their established lifestyle.

These new criteria have reduced the volume of lending significantly, but the default rate on new loans is also significantly lower than in the past.

#### **DEPOSITS**

HFCK provides a safe home to individuals with surplus funds that they wish to save and also to companies and organisations that wish to trade at the interbank level.

Our aim is to provide attractive rates of interest to each segment of the market through a nationwide network of branches. However, we also need to be aware of the cost of raising deposits through branches. In a number of current locations the total cost of deposit mobilisation does not justify their continued operation. Where this occurs our plan is to initially attempt to increase the deposits gathered by the branch. If this proves possible the branch will continue to operate but, if it is not possible, we will have no alternative but to withdraw from some locations to protect shareholders' long-term interests.

#### **STAFF**

An able and motivated work force is essential if a company such as HFCK is to deliver high quality service to its customers. HFCK contains many employees of high quality and ambition. It is a role of the Chief Executive ta unleash this potential, and

this is an activity that I have had particular pleasure in pursuing.

During the year we have instituted a training programme, open to members of staff at all grades, to improve basic IT skills. HFCK has computer hardware and software that compares well with the best in the world, but we have not yet learned to use it effectively. The training programmes are aimed at equipping the company's employees with the skills that they need to provide custamers with high quality service in a cost-effective way.

We have also held training courses specifically related to collections and mortgage account management skills. Over 80 members of staff, from both head office and branches, have attended these courses and immediate results have been seen in the improved performing loan position mentioned above.



### COMPUTER SYSTEMS

The company's latest computer system, BankPlus, was implemented in 1998/9. During 2000 significant work was carried out to improve its operational capability. The system is now robust and allows us to offer our customers consistent on-line service through all of our branches.

#### CHIEF EXECUTIVE'S REPORT

continued

HFCK provides a safe home to individuals with surplus funds that they wish to save and also to companies and organisations that wish to trade at the interbank level.

#### CHIEF EXECUTIVE'S REPORT

continued

During the year we have instituted a training programme, open to members of staff at all grades, to improve basic IT skills.



### HOUSE BUILDING

Our subsidiary, Kenya Building Saciety Limited, experienced significant difficulty during the year. The market far the purchase of new houses became very difficult and, despite the best effarts of KBS staff, the expected levels of sales did nat materialise. KBS management have reviewed its plans and cancluded that it is in the best interests af the Graup to dispase af properties as soan as passible. This change in policy, which the Baard has appraved, will result in lower sales revenues and, cansequently, losses will be made when the sales accur. Provision for these anticipated losses has been made in the year 2000 accounts. KBS has a number of areas af land which are held for future development when canditions permit, including an area for a shopping centre in the Koma Rack estate.

# COMMUNITY INVOLVEMENT

HFCK seeks to be a good carporate citizen and, subject to the resources that it is passible to allocate, becames involved with reputable cammunity organisations. Members of staff participate in the management of a number of trusts and school boards.

During the year danations were made to the Nairobi Haspice, support cantinued to the Phoenix Players and a decisian was made to support AISEC, a national student organisation which provides young people at university and post-university level with an initial exposure to business.

#### THE FUTURE

I am convinced that with a strong ecanamy and an effective management team, HFCK's future will be bright. There is pent up demand from yaung, well educated people wha wish ta purchase their awn hames and, once interest rates stabilise at reasonable levels, this demand will be unleashed. HFCK's trusted reputation should result in good levels af quality business.

I cancur with the Chairman's view that interference with the free market by setting restrictions an interest rates that can be charged and paid by banking institutions will be to the disadvantage of the Kenyan consumer, despite the initial attractiveness of such ideas. I hape that informed and well thought out discussions between the legislators and praviders of banking services will result in an autcome that balances the interests of all stakeholders.

The Baard has announced the appointment af Peter Lewis-Jones as Managing Director with effect fram 1 March 2001. I wish Peter every success in taking aver as the head af ane af Kenya's mast reputable and secure banking institutions.

STUART CASTLEDINE ACTING CHIEF EXECUTIVE DATE: 16 FEBRUARY 2001 HFCK ni shirika la kipekee nchini Kenya na lilianzishwa mnamo mwaka 1965 likiwa na lenga la kuwakopesha fedha watu binafsi waliokuwa na moyo wa kununua nyumba zao. Kampuni hii imewawezesha maelfu ya wakenya kutimiza ndoto zao na inaendelea kutekeleza jukumu hili. Ni fahari ya kampuni hii kuwa kampuni inayaongoza katika sekta ya kibinafsi iliyofaidika kwa kuungwa mkono na CDC Capital Partners tangu ilipoanzishwa.

Nilifurahi sana nilipateuliwa kushikilia wadhifa wa afisa wa ngazi ya juu yaani Chief Executive Officer kufuatia kustaafu kwa Bw. Walter Mukuria na nimekuwa nikizingatia raslimali za kampuni ili kuyalenga masuala ambayo yanaiathiri kwa vipindi vifupi na vipindi virefu vyenye maono ya siku za usani. Hali ya uchumi nchini Kenya ni duni na HFCK na wateja wake wameathiriwa vibaya kutokana na hali hii.

### AKAUNTI YA PESA ZA NYUMBA AMBAZO HAZIJALIPWA

Kwa miaka kadhaa idadi ya wenye mikopo wasiotimiza ahadi imeongezeka. Katika mwaka 2000 juhudi za kukwamisha tabia hii zilizoanzishwa hapo mwaka 1999 na zinaimarishwa.

Kufikia mwisho wa mwaka 2000 tulikuwa na zaidi ya wafanyi kazi 40 wenye taaluma na mafunza ya jinsi ya kukusanya pesa kutaka kwa wakopi wasiatimiza ahadi zao.

Tatiza hili linatatuliwa kwa njia mbili:

- Kwa kuwasaidia wateja wanaokosa kulipo awamu moja au mbili za malipa ya kawaida waweze kutimiza ahadi za malipo haraka iwezekanavyo na kuwakinga dhidi ya kujitumbukiza kwenye shida za malipo ya deni kubwa.
  - Kwa kuchukua hatua thabiti kwa wateja walia na shida kubwa za malipa.

Hatua hii imefaulu sana na kufikia mwisha wa mwaka 2000 asili mia 58% za akaunti zilikuwa zimelipwa sambamba na wakati ikilinganishwa na asili mia 41% kufikia mwisha wa mwaka 1999.

Kupitia utaratibu wa utoaji mafunzo kwa wateja tunajaribu kuwahimiza watu watimize ahadi zao.

HFCK yaweza tu kutekeleza matakwa ya wateja wake wenye akiba ambao wanatuamini na pesa zao ikiwa wateja wenye nyumba za mikopo watatimiza ahadi zao.



Nimetiwa moya na bidii ya wafanyikazi wanaashughulika na kukusanya malipo, na vile vile wateja ambao baada ya kufahamishwa kuhusu hali yao ya malipa wanajikakamua na kujaribu kupunguza deni walia nayo. Lakini kwa bahati mbaya baadhi ya wateja, ama pengine hawawezi au hawana moya wa kutimiza ahadi zao na bila shaka sampuli hii ya wateja, kwa sasa wamejianea na kugundua msimamo wa HFCK. Katika mwaka wa 2000 tuliafikiana kuwa wahusika 334 wa kadhia za kutotii kanuni za ulipaji mikopo ya nyumba watachukuliwa hatua ili tupate dhamana yetu. Jambo hili tutalifuatilia ifaavyo kuhakikisha wahusika wamelipa RIPOTI YA AFISA WA NGAZI YA JUU

management is encouraged by the reaction and enthusiasm of the are staff who working in the risk and collections areas and also by that of the majority of our customers who, once they are asked, are taking effective measures to reduce their arrears.

#### RIPOTI YA AFISA WA NGAZI YA JUU

Yaendelea

madeni yote. Na vile naona siku za usoni, tutawajibika kukinga wateja wetu wanaoweka pesa na sisi na pia wenye hisa wetu.

#### UKOPESHAJI WA PESA ZA NYUMBA

Mnamo mwezi Februari 2000 halmashauri ilipitisha utaratibu mpya wa ukopeshaji pesa za nyumba jambo ambalo liliimarisha shughuli za HFCK za kuwakopesha watu binafsi pesa ili kununua nyumba zao.

Kwa sasa tuna utaratibu unaowataka wenye kuhitaji nyumba wadhibitishe yakuwa wana uwezo wa kulipa mikopo bila kujiumiza kiuchumi na huku bado wakiendelea na maisha yao ya kawaida. Utaratibu huu umepunguza ukopeshaji lakini wakopi wanaokwepa kulipa mikopo yao wamepungua.

Our training programmes are aimed at equipping the company's employees with the skills that they need to pravide customers with high quality service in a cost-effective way.



#### **UWEKAJI PESA**

HFCK ni nyumba iliyo salama kwa watu binafsi wenye akiba ya ziada ya kuweka nasi na pia kwa makampuni na mashirika ambayo yangelitaka kufanya biashara katika kiwango cha kibenki.

Lengo letu ni kutoa viwango vya faida vya kupendeza kwa kiila sehemu ya soko kupitia matawi yetu. Hata hivyo twahitajika kujua gharama ya uwekaji pesa kupitia kwa matawi. Katika vituo kadhaa gharama ya uwekaji pesa haithibitishi kuendelezwa kwa utoaji huduma kwa matawi hayo. Na hili likitokea mpango wetu ni kujaribu kuongeza uwekaji pesa wa kila tawi. Hii ikiwezekana matawi yataendelea kutoa huduma lakini kama haitawezekana hatutakuwa na lingine ila kuondoa huduma hii kutoka kwa baadhi ya vituo ili kulinda maslahi ya siku za usoni ya wenye hisa.

#### WAFANYIKAZI

Wafanyikazi wenye uwezo ni muhimu ikiwa kampuni kama vile HFCK itatoa huduma za ubora wa hali ya juu kwa wateja. HFCK ina wafanyikazi wa kiwango cha hali ya juu. Ni jukumu la afisa mkuu kugundua uwezo huu na hili ndilo jukumu ambalo nimekuwa nikifuatilia.

Katika mwaka tunaouzungumzia tulianzisha utaratibu wa kutoa mafunzo kwa wafanyikazi wa viwango vyote ili kuimarisha elimu walionayo ya kompyuta. HFCK ina makompyuta ya kisasa kama yanayopatikana katika nchi zingine za ulimwengu lakini bado hatujaelewa kabisa jinsi ya kutumia kompyuta hizi. Lengo la utaratibu huu wa kutoa mafunzo ni kuwapa wafanyikazi wetu ujuzi ili waweze kutoa huduma za hali ya juu kwa wateja wetu.

Pia tumekuwa tukiwapa mafunzo yanayohusiana na ukusanyaji wa madeni ya wakopi wa nyumba. Zaidi ya wafanyikazi 80 kutoka afisi kuu na matawi yake wamepata mafunzo haya, na tumepata matokeo mema katika kurekebisha hali duni ya mikopa walionayo baadhi ya wateja wetu.

# МІТАМВО ҮА КОМРУИТА

Mitambo ya kompyuta aina ya BankPlus iliyoko sasa katika kampuni yetu iliunganishwa mnamo mwaka 1998/9. Katika mwaka wa 2000 mitambo hii imeshughulikiwa sana ili kuimarisha utendaji wake. Na kwa sasa mitamba hii yatumika vizuri huku tukiwa tunaweza kuwatolea huduma wateja wetu katika matawi yote.

### UJENGAJI NYUMBA

Kampuni yetu saidizi, Kenya Building Society Limited ilikabiliana na shida nyingi katika mwaka tunaouzungumzia. Ununuzi wa nyumba umekuwa mgumu licha ya juhudi za wafanyikazi wa KBS, kusudio la ununuzi halikufaulu. Wasimamizi wa KBS wameafikiana kuwa itakuwa ni kwa wema wa kundi ikiwa watauza nyumba hizo haraka iwezekanavyo. Mabadiliko haya ya mbinu za shirika yamepitishwa na halmashauri na matokeo yatakuwa mauzo kipesa yatapungua na baada ya uuzaji huenda kukawa na hasara. Hali hii ya kutaharuki hasara imeshughulikiwa na kuorodheshwa katika mipango ya kifedha ya mwaka 2000. KBS ina maeneo mengi ya ardhi ya kuendeleza katika siku za usoni hali ya uchumi ikiruhusu. Ardhi hii ni pamoja na eneo la maduka katika mtaa wa Koma Rock.

### KUSHIRIKISHA JAMII

Lengo la HFCK ni kuwa mfano bora kwa jamii na tumejishugulisha na miradi kadhaa ya kijamii. Wafanyikazi wetu hushiriki katika usimamizi wa mashirika kadhaa ikiwa ni pamoja na halmashauri za shule mbali mbali.

Katika mwaka tunaouzungumzia tulitoa msaada kwa Nairobi Hospice na pia tukawaunga mkono wanasarakasi wa Phoenix Players na azimio la kusaidia AISEC liliafikiwa. AISEC ni shirika la kitaifa la wanafunzi wa vyuo vikuu linalotoa maarifa ya kibiashara.

#### SIKU ZA USONI

Nina hakika kuwa tukiwa na uchumi thabiti na usimamizi imara, tutanawiri vyema katika siku za usoni. Kunalo hitaji kubwa

miongoni mwa vijana na watu waliosoma ambao wangalitaka kununua nyumba zao pindi tu viwango vya faida vitakapo tulia. HFCK ina chapa ya jina imara na tuna uwezo wa kupata biashara za hali ya juu na za kuvutia. Nakubaliana na maoni ya mwenyekiti kuwa suala la viwango vya faida kutawaliwa na serikali likipitishwa litawaathiri vibaya wateja wa Kenya.

Ninamatumaini kuwa majadiliano kati ya wabunge na watoaji huduma za kibenki yatakuwa na matokeo mazuri kwa manufaa ya wenye hisa.



Halmashauri imetangaza kuteuliwa kwa Bw. Peter Lewis-Jones kuchukua wadhifa wa meneja mkurugenzi kuanzia tarehe moja mwezi wa Machi mwaka huu. Namtakia kila la kheri katika jukumu la usimamizi wa moja wapo ya mashirika ya fehda lililo mashuhuri humu nchini.

STUART CASTLEDINE ACTING CHIEF EXECUTIVE TAREHE: 16 FEBRUARI 2001 RIPOTI
YA AFISA
WA NGAZI
YA JUU
Yaendelea

HFCK seeks to be a good corporate citizen and, subject to the resources that it is possible to allocate, becomes involved with reputable community organisations.

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2000

The directors have pleasure in submitting their report together with the audited accounts for the year ended 31 December 2000.

# 1 Principal Activities

The company is licensed to operate as a mortgage finance company under the Banking Act (CAP 488) and seeks to encourage and promote the flow of both private and public savings into financing home ownership.

# 2 Results and appropriations

	2000 KShs'000	1999 KShs'000
Gross Income Profit before taxation	2,514,529	2,442,323
Housing Finance Company		
of Kenya Limited Kenya Building	217,295	108,571
Society Limited First Permanent	(140,100)	5,313
(East Africa) Limited	1,423	433

Group profit		
before taxation Taxation	78,618	114,317
Profit after toxation	(26,395)	(43,631
Retained profit	52,223	70,686
brought forward	445,140	386,824
	497,363	457,510
Dividends - interim paid Dividends - proposed	(43,125)	(28,750) (28,750)
Excess depreciation transfer General provision for mortgage advances	-	2,128
(charge) / credit	(7,367)	43,002
Retained profit		

446,871

carried forward

#### 3 Dividends

The directors recommend to the shareholders the payment of a first and final dividend of 7.5% on issued share capital of KShs 575,000,000 as at 31 December 2000. The dividend for the year amounts to KShs 43,125,000 (1999 - KShs 57,500,000).

#### 4 Directors

The directors who held office since 1 January 2000 are set out on page 1. Mrs Anne A W Amissabuor and Mr Kung'u Gatabaki retire by rotation in accordance with the article 78 and, being eligible, offer themselves for re-election.

#### 5 Auditors

The auditors, KPMG Peat Marwick will continue in office in accordance with Section 159(2) of the Companies Act (Cap. 486) at a fee to be determined by the directors.

# By order of the Board

#### SAMUEL W WAIGANJO COMPANY SECRETARY

DATE: 16 FEBRUARY 2001

445,140

# RIPOTI YA WAKURUGENZI YA MWAKA ULIOISHA TAREHE 31 DESEMBA 2000

Wakurugenzi wana furaha kuwasilisha ripoti yao na hesabu za kampuni zilizokaguliwa kwa mwaka ulioisha 31 Desemba, 2000.

#### 1 Shughuli kuu

Kampuni ni taasisi ya rehani iliyoidhinishwa chini ya sheria za benki (Ibara 488) na hujaribu kuhimiza na kuendeleza utumiaji wa akiba zote za kibinafsi na za umma katika kugharamia umilikaji wa nyumba za kuishi.

### 2 Matokeo na matumizi

Maiore		
	2000 KSHs'000 K	1999 (SHs'000
Faida kabla ya ushuru	2,514,529 2	,442,323
Housing Finance Company of Kenya Limited	217,295	108,571
Kenya Building Society Limited	(140,100)	5,313
First permanent (East Africa) Limited	1,423	433
Faida ya kundi kabla ya ushuru	78,618	114,317

(East Africa) Limited		
Faida ya kundi kabla ya ushuru Ushuru	<b>78,618</b> (26,395)	<b>114,317</b> (43,631)
Faida baada ya ushuru	52,223	70,686
Faida iliyobakishwa na kuletwa mbele	445,140 497,363	3B6,824 457,510
Mgawo wa faida ya muda	-	(28,750)
Mgawo wa faida unaopendekezwa	(43,125)	(28,750)
Uhamishaji wa thamani wa ziada	-	2,128
Kiasi cha kijumla kilichotengwa kwa mkop wa rehani (malipo) /	o (7,367	) 43,002_
yaliyopatikana		•

#### Faida iliyobakishwa na kupelekwa mbele

446,871 445,140

#### 3 Mgao wa faida

Wakurugenzi wanapendekeza kwa wenye hisa malipo ya mgawo wa kwanza na wa mwisho wa faida wa asili mia 7.5% kwenye rasilimali ya hisa zilizotolewa ya KShs 575,000,000 kufikia 31 Desemba 2000. Jumla ya mgawo wa faida kwa mwaka inakuwa KShs 43,125,000 (1999 - KShs 57,500,000)

#### 4 Wakurugenzi

Wakurugenzi ambao walihudumia kampuni kutaka 1 January 2000 wameorodheshwa katika ukurasa wa kwanza. Bi. Anne A W Amissabuor na Bw. Kung'u Gatabaki wastaafu kwa zamu kuambatana na sharti 78 na kwa kuwa wanastahili, wanajitolea kuchaguliwa tena.

### 5 Wakaguzi wa hesabu

Wakaguzi wa hesabu, KPMG Peat Marwick wataendelea kushikilia afisi kuambatana na sehemu 159(2) ya sheria za kampuni (Ibara 486) kwa malipo yatakayoamuliwa na wakurugenzi.

# Kwa amri ya Halmashauri

#### SAMUEL W WAIGANJO KATIBU WA KAMPUNI

TAREHE: 16 FEBRUARI 2001

# REPORT OF THE AUDITORS TO THE MEMBERS OF HOUSING FINANCE COMPANY OF KENYA LIMITED

We have audited the financial stotements set out on pages 21 to 45 which have been prepared on the basis af the accounting policies set out in Note 1. We have obtained all the infarmation and explanations which to the best of our knowledge and belief were necessary far the purposes af aur audit and to provide a reasonable basis far our apinion. The balance sheet of the company is in agreement with the books of account.

The directors are responsible far the preparation of financial stotements which give a true and fair view of the state of affairs of the campany and the graup and of the aperating results of the group. Our responsibility is to express an independent opinian on the financial stotements based on our audit and to report our opinion to you.

We conducted our audit in accordance with International Stondards on Auditing. Those Stondards require that we plan and perform our audit to obtain reasonable assurance that the accounts are free from material misstatement. An audit includes an examination, on a test basis, of evidence supporting the amounts and disclosures in the financial statements. It also includes an assessment of the accounting policies used and significant estimates made by the directars, as well as an evaluation of the overall presentation of the financial stotements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, proper books of account have been kept and the financial statements give a true and fair view of the state of the financial affairs of the company and the group as at 31 December 2000 and of the operating results and cash flows of the group for the year then ended in accordance with International Accounting Standards and comply with the requirements of the Companies Act.

# KPMG PEAT MARWICK CERTIFIED PUBLIC ACCOUNTANTS

PO Box 40612, NAIROBI. DATE: 16 FEBRUARY 2001

#### RIPOTI YA WAKAGUZI WA HESABU KWA WANACHAMA WA HOUSING FINANCE COMPANY OF KENYA LIMITED

Tumekagua toarifa za kifedha zilizoonyeshwa katika ukurasa 21 hadi 45 ambaza zimetoyarishwa kwa misingi ya sera za uhasibu inayoonyeshwa katika maelezo 1. Tumepato habari na maelezo yote ambayo kwa kadiri tunavyojua na kuamini yahitajika kutekeleza ukaguzi wetu na kutoa msingi unaafaa kwa maoni yetu. Taarifa za fedha za kampuni zinakubaliana na vitobu vya hesabu.

Wakurugenzi wana jukumu la kutoyarisha taarifa za fedha zinazotoa picha ya kweli na isiyo ya kupendelea ya hali ya shughuli za kampuni na za kundi na za matokeo ya utendaji wa kundi. Jukumu letu ni kutaa maani yasioyo ya mapendeleo kuhusu toarifa za fedha kufuatia ukaguzi wetu na kuwajulisha maoni yetu.

Tulifanya ukaguzi wetu kuambatana na viwango vya ukaguzi wa hesabu vya kimatoifa.

Viwango hivyo vinahitaji kuwa tupange na kutekeleza ukaguzi wetu ili kupata uhakika ufaao kuwa hesabu hizo hazina makosa. Ukaguzi unahusu upimaji ili kupata ushahidi unaothibitisha kiasi kinachoonyeshwa katika taarifa za fedha. Pia ni pamoja na upimaji mbinu zilizotumika na makisio muhimu yaliyofanywa na wakurugenzi na pia utathimini wa wasilisho la taarifa za fedha kwa jumla. Tunaamini kuwa ukaguzi wetu unatoa misingi kwa maoni yetu.

Kwa maoni yetu, vitabu vya hesabu vimewekwa kwa njia sahihi na taarifa za fedha zinaeleza kwa ukweli na bila ya mapendeleo hali ya shughuli za kifedha za kampuni na za kundi kufikia 31 Desemba 2000 na za matokeo ya utendaji na matumizi ya fedha za kundi kwa mwaka ulioisha kulingana na viwango vya ukaguzi wa hesabu za kimataifa na kukubaliana na mahitaji ya sheria za kampuni.

#### KPMG PEAT MARWICK KAMPUNI YA WAHASIBU

SLP 40612 NAIROBI TAREHE: 16 FEBRUARI 2001

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# FOR THE YEAR ENDED 31 DECEMBER 2000

# PROFIT AND LOSS ACCOUNT

FOR THE TEST	Note	2000 KShs '000	1999 KShs '000
Interest income	3	2,161,755	2,062,743
	4	(1,159,358)	(1,145,115)
Interest expense		1,002,397	917,628
Net interest income	13(b)	(246,522)	(416,362)
Provision for mortgage losses	13(0)		
Net interest income after provision for mortgage losses		755,875	501,266
Non interest income	5	352,774	379,580
	6	(1,030,031)	(766,529)
Non interest expenses  Profit before taxation	7	78,618	114,317
	8	(26,395)	(43,631)
Taxation		52,223	70,686
Net profit after taxation	9	KShs 0.45	KShs 0.61
Earnings per share	•		

The consolidated profit and loss account is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 21 to 45.

# CONSOLIDATED BALANCE SHEET

# AT 31 DECEMBER 2000

ASSETS	Note	2000 KShs '000	1779
Cash and bank balances Deposits and balances due from		287,941	214,414
banking institutions Investment in Government Securities Mortgage advances to customers	11 12 13(a)	717,102 1,432,804	710,923
Interest receivable Other assets Housing Development Projects	•	9,492,869 30,870 224,340	9,554,015 34,071 270,128
Investment properties Property and equipment Deferred tax	17 18 19(a)	482,566 27,000 386,162	695,413 34,330
Taxation	15(a)	52,561	539,652 7,497 64,704
TOTAL ASSETS		13,134,215	13,061,147
LIABILITIES			
Balances due to banking institutions Customers' deposits Interest payable	20 21	97,416 11,035,382	150,430 10,708,655
Tax payable Other liabilities		116,093 1,379	179,197
Retirement benefits obligations Dividends payable	22	307,640 11,141 95,634	344,404 - 91,029
		11,664,685	11,473,715
SHAREHOLDERS' EQUITY			. 3,2 10
Share capital Reserves Dividends proposed	23 24(a)	575,000 759,195	<i>575,</i> 000
Shareholders' income notes and loans	25	43,125 92,210	866,596 28,750 117,086
TOTAL LIABILITIES AND SHAREHOLDERS' EQUITY			,,,,,,
The second equily		13,134,215	3,061,147

The accounts set out on pages 21 to 45 were approved by the Board of Directors on 16 February 2001 and were signed on its behalf by:

Richard Kemoli	1
Michael A Turner	)
Anne A W Amissabuor (Mrs)	) Directors
Samuel W Waiganjo	1
310	Company Secretary

The consolidated balance sheet is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 21 to 45.

#### COMPANY **BALANCE SHEET**

#### AT 31 DECEMBER 2000

AT 31 DECEMBER 2000	Note	2000 KShs '000	1999 KShs '000
ASSETS		282,996	212,177
Cash and bank balances	11		936,000
Deposits and balances due from banking institutions	; ]] 12	717,102 1 432 804	710,923
Investments in Government Securities	12	1,432,804	710,923 9,55 <b>4</b> ,015
Mortgage advances to customers	13(a)	9,492,869 30,870	9,55 <b>4</b> ,015 3 <b>4</b> ,072
Interest receivable	1 4	30,870 55,020	3 <b>4</b> ,072 55,020
Investments in subsidiaries	14	55,020 15,000	55,020 1 <i>5</i> ,000
Dividend receivable	• *	15,000 253 547	15,000 254,562
Amounts due from group companies	16	253,547 192 197	254,562 262,698
Other assets	100.4	192,197 385,628	262,696 538,847
Property and equipment	19(b)	385,628 8.726	538,647 5,657
Deferred tax	15(b)	8,7 <b>2</b> 6	3,637 44,076
Taxation			44,070
TOTAL ASSETS		12,866,759	12,623,047
LIABILITIES Customers' deposits	21	11,035,382	10,708,655
Customers' deposits Interest payable		116,093	179,195
Interest payable Tax payable		21,580	
Tax payable Other liabilities		168,228	170,380
Other liabilities Retirement benefits obligations	22	11,141	- 
Retirement benefits obligations Dividends payable		95,634	91,029
Dividends payable		11,448,058	11,149,259
SHAREHOLDERS' EQUITY		p== ***	575,000
Share capital	23	575,000	•
Reserves	24(b)		752,952 28,750
Dividends proposed		43,125	28, <b>75</b> 0 117,086
Shareholders' income notes and loans	25	92,210	117,086
TOTAL LIABILITIES AND SHAREHOLDERS' EQUITY		12,866,759	12,623,047

The accounts set on page 21 to 45 were approved by the Board of Directors on 16 February 2001 and were signed on its behalf by:

Richard Kemoli Michael A Turner Anne A W Amissabuor (Mrs)	) ) Directors ) Company Secretary
Samuel W Waiganjo	Company Secretary

The company balance sheet is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 21 to 45.

# CONSOLIDATED CASH FLOW STATEMENT

# FOR THE YEAR ENDED 31 DECEMBER 2000

	Note	2000 KShs '000	1999 KShs' 000
Net cash inflow / (outflow) from operating activities	<b>2</b> 6(a)	712,791	<u>(</u> 93,081)
Return on investments and servicing of finance			
Ordinary dividends paid		(24,145)	(133,221)
Loan interest		(4,581)	(5,991)
Net cash outflow from investments and servicing of finance		(28,726)	(139,212)
Investing activities			
Purchase of property and equipment		(32,781)	(44,309)
Proceeds from sale of equipment		3,116	1,045
Additions to investment properties		_	(430)
Net cash outflow from			
investing activities		(29,665)	(43,694)
Financing activities			
Shareholders' loan repayments	-	(24,876)	(8,292)
Net increase / (decrease) in			
cash and cash equivalents	26(b)	629,524	(284,279)

The consolidated cash flow statement is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 21 to 45.

# CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

# FOR THE YEAR ENDED 31 DECEMBER 2000

· •	Share capital (Shs'000	Revaluation reserve KShs'000	premium	advanc	or ge Div :es pro	posed	Retained profits KShs'000	Total KShs '000
alance 1 January 1999	575,000	349,661	25,705	5 91,2	20	-	377,235	1,418,821
Changes in accounting policy (with respect				-		<u>-</u>	9,589	9,589
o deferred tax) Restated balances 1 January 1999	575,000	349,661	25,70	5 91,2	220	-	386,824	1,428,410
Net prafit after	-		-	-	-	-	70,686 (57,500)	70,686 (57,500)
tax for the year 1999 Dividends praposed Excess depreciation transfer		. (2,12	28)	-	-	•	2,128	•
General reserve for			_	- (43	,002)		43,002	<u> </u>
martgage advances Balance 1 January 2000	575,00	0 347,5	33 25,7	705 48	3,218		445,140	1,441,596
Reclassification from payables - to camply		_	-	<u>-</u>	<u>-</u>	28,750_	<u>.</u>	28,750
with policy an nate 1 (m)  Restated balances		00 347,5	25.	705 4	B,218	28,750	445,140	1,470,346
1 January 2000	575,0	)() 347,2						(150,793)
Revaluation deficit - Praperties		- (150,	793)	•	-	-		(7,330)
Revaluatian deficit -Investment Praperties	,	- (7,	330)	-	-	•		_ 41,624
Revaluatian surplus - Land bank		_ 41	,624 		<del>.</del>			
Net gains and losses nat recognised in the		- (116	5,499)	-	-	-		- (116 <i>,4</i> 99)
prafit and lass account Net prafit after		-	-	-	-	-	52,22	
tax for the year 2000 Dividends paid		_	-	•	-	(24,145	<b>i</b> }	- (24,145
during the year Dividends transferred to payables		-	-	-	-	(4,605 43,125		_ (4,605 25)
Dividends proposed General reserve for		-	-	· -	7,367		(7,3	67)
mortgoge advances	<del></del>							71 1,377,32

The consolidated statement of changes in equity is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 21 to 45.

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2000

# SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### (a) Basis of preparation

The financial statements are prepared in accordance with, and comply with, International Accounting Standards. The financial statements are prepared under the historical cost convention and modified to include the revaluation of certain properties.

### (b) Consolidation principles

The consolidated accounts comprise the accounts of the parent company and its subsidiaries listed under note 14 all of which are made up to 31 December 2000.

### (c) Revenue recognition

Income is recognised in the period in which it is earned. When an account becomes non-performing, interest is suspended until it is realised on a cash basis.

# (d) Provision for mortgage losses

Specific provisions for doubtful debts are held in respect of mortgage advances. The provisions are based on periodic appraisal of the advances portfolio, and take account of past loss experience, economic conditions and estimated realisable value of the underlying collateral and are charged to the profit and loss account. In addition, a statutory provision is maintained against the mortgage advances portfolio in compliance with Central Bank of Kenya guidelines and movements are accounted for as appropriations of retained earnings.

# (e) Translation of foreign currencies

Transactions in foreign currencies during the year are converted into Kenya Shillings at the rates ruling at the transaction dates. Assets and liabilities at the balance sheet date which are expressed in foreign currencies are translated into Kenya Shillings at rates ruling at the balance sheet date. The resulting realised and unrealised differences from conversion and translations are recognised in the profit and loss account.

# (f) Property and equipment

Items of freehold and leasehold land, buildings, motor vehicles and furniture and fittings are stated at cost or valuation less accumulated depreciation and impairment losses.

# (f) Property and equipment

Depreciation is charged on a straight-line basis over the estimated useful lives of the assets. The rates of depreciation used are based on the following estimated useful lives:

Nil Freehold • Land:

Nil Long leasehold 2% p.a. or over the period of the lease

 Buildings Office equipment, fixtures,

5% - 20% p.a. fittings & motor vehicles

Nil Investment properties

Excess depreciation provided on the surplus over cost of assets at valuation is met by annual transfer from revaluation reserve to retained earnings.

# (g) Treasury bills and bonds

Treasury bills and bonds are stated at cost. Interest is credited to income over the period of issue.

# (h) Mortgage advances

Mortgages are generally shown at the principal amount adjusted for any provision for losses. The provision for losses is increased by charges to income and decreased by charge-offs (net of recoveries).

# (i) Retirement benefits obligations

The company's employees are eligible for retirement benefits under a funded defined benefits plan which is managed by Insurance Company of East Africa Limited.

An Actuarial valuation carried out as at 31 December 1998 reflected a past service deficit of KShs 55,703,000. The Actuary recommended that in order to meet the deficit the total contribution rate should be increased to 14.3% p.a.

In the year 2000, the company implemented IAS 19 (Revised) and accounted for transitional liability as an expense on a straight-line basis over a period of five years. The amount of the liability that remains unrecognised in the balance sheet is disclosed in the notes to the account. (See note 22).

Tax on the operating results for the year comprises the current charge and deferred tax. (j) Taxation Current charge is provided on the results in the year as shown in the accounts adjusted in accordance with tax legislation.

#### NOTES TO THE FINANCIAL **STATEMENTS**

continued

# NOTES TO THE FINANCIAL STATEMENTS

### (j) Taxation continued

continued

Deferred tax is provided using the balance sheet liability method on all temporary differences between the carrying amounts for financial reporting purposes and the amounts used for taxation purposes.

Deferred tax is calculated on the basis of the tax rate currently enacted.

# (k) Cash and cash equivalents

For the purpose of presentation of cash flaws in the consolidated financial statements, the cash and cash equivalents include cash in hand and at bank, net balances with banking institutions and investment in Government Securities

# (i) Segmental reporting

Segmental information is based on two segment formats. The primary format represents two business segments - Nairobi and other regions. The secondary format represents the group's three major classes of business - mortgage finance, property development and sales and others (comprising mainly of returns from treasury investments).

Segmental results include revenue and expenses directly attributable to a segment and the relevant portion of the group's revenue and expenses that can be allocated on a reasonable basis to a segment.

Segmental assets comprise those that are directly attributable to the segment or can be allocated on a reasonable basis.

#### (m) Dividends

Dividends are recognised as a liability in the period in which they are declared. Proposed dividends are disclosed as a separate component of equity in accordance with IAS 10 (Revised), "events after the balance sheet date".

#### (n) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

# 2 SEGMENT REPORTING

# a) By Geographical area of operation

In addition to the information on business segments based on the structure of the group, the figures below represent information for geographical segments.

	Nairobi KShs'000	2000 Other regions KShs'000	Total KShs'000	Nairobi KShs'000	1999 Other regions KShs'000	Total KShs'000
Interest receivable Interest charges payable	1,814,690 (966,527)	347,065 (192,831)	2,161,755 (1,159,358)	1,670,822 (931,262)	/	2,062,743 (1,145,115)
Net interest receivable	848,163	154,234	1,002,397	739,560	178,068	917,628
Fees and commission receivable Other operating income	81,246 244,880	26,173 475	107,419 245,355	94,325 213,135	22,784 49,336	117,109 262,471
Net revenue Operating expenses	1,1 <i>74</i> ,289 (939,189)	180,882 (90,842)	1,355,171 (1,030,031)	1,047,020 (620,889)	250,188 (1 <i>4</i> 5,640)	1,297,208 (766,529)
Provision for mortgage losses	(216,719)	(29,803)	(246,522	(337,254	(79,108	(416,362)
	18,381	60,237	78,618	88,877	25,440	114,317
Profit before taxation Mortgage advances to customers (net)	8,316, <i>7</i> 89	1,176,080	9,492,86	9 7,738,75	2 1,815,26	9,554,015

#### b) By class of Business - 2000

Dosiness	Mortgages	House sales	Others	Total
	KShs'000	KShs'000	KShs'000	KShs'000
Revenue	1,845,217	223,590	445,722	2,51 <i>4</i> ,529
Assets	9,492,869	583,500	3,057,846	13,134,215

NOTES TO THE	3 INTEREST INCOME		
STATEMENTS		2000	1000
continued		KShs'000	1999 KShs'000
	Advances to customers		1.5715 000
	Interest suspended	2,315,292	2,405,372
	,	(470,075)	(636,888)
		1945017	
	Transce 1 dl	1,845,217	1,768,484
	Treasury bills	123,913	10.5-
	Treasury bands	14,016	42,971
	Government stock	1,067	16,585
	Placements with other banking institutions	177,542	1,071
		2,161,755	233,632 <b>2,062,743</b>
	4 INTEREST EXPENSE		2,002,743
	Customers' deposits	1,141,086	1 110
	Certificates of deposit	-	1,119,785
	Interest on borrowed funds	18,272	5,756
		1,159,358	19,574
	5 NON INTEREST INCOME		1,145,115
	House sales		
		223,590	222 707
	Fees and commission income Rental income	70,250	238,707
		17,049	117,109
	Other operating income	39,062	16,024
	Profit an sale of equipment	2,823	7,300
		352,774	<u>440</u> <b>379,580</b>
•	NON INTEREST EXPENSES		
	Cost of houses sald		
	Finance and adaptive as	217,771	210 277
	Finance and administration costs	7,1	218,371
	attributed to completed projects  Project costs written aff	17,818	10.01.4
	Salaries and ample of	128,190	19,214
	Salaries and employee benefits Rental expenses	344,535	201 001
	Deposit Protection Fund	8,621	294,884
	General administration expenses	17,289	2,480
	Other expenses		1 <i>5,9<b>57</b></i> 16 <b>7,</b> 980
			47,643 <b>766,529</b>
	Other expenses	215,985 79,822 1,030,031	

The average number of employees in employment during the year was:

	2000	1999
	109	107
Management	216	229
Unionisable		25
Contractual		

Included in salaries and employee benefits are contributions to the defined benefits retirement scheme for employees. During the year, the company made contributions of KShs 21,758,878 (1999 - KShs 19,590,300) to the scheme.

### 7 PROFIT BEFORE TAXATION

 a) Group profit before taxation is arrived at after (crediting) / charging

	2000 KShs'000	1999 KShs'000
Crediting:		
Write back of provision		(300)
on short term deposits	(2,823)	(440)
Profit on sale of equipment	(2,0-0.	
Charging:		
	Vez e	
Directors' remuneration	1,013	960
- Fees	898	858
- Expenses	7,568	10,157
- Executive emoluments	3,451	3,381
Auditors' remuneration	35,185	36,724
Depreciation		

b) Two directors of the company have outstanding loans, granted in 1995 and 1997. The loans where granted on the same terms as applicable to members of HFCK's permanent staff. The total amount outstanding on the loans at 31 December 2000 was KShs 2,165,687 (1999 - KShs 3,198,334). The repayment schedules on the loans are fully up to date. The Income Tax low interest benefit relating to the loans amounted to KShs 117,000 (1999 - KShs 304,000)

# NOTES TO THE FINANCIAL STATEMENTS

continued

NOTES TO THE FINANCIAL	8 TAXATION			
STATEMENTS		2	2000	1999
continued	At 30% on the profit for	KShs		KShs'000
	the year as adjusted for tax purposes			
	Deferred tax (credit) / charge	71,		41,539
		(45,0	)64)	2,092
		26,3		43,631
	The tax on the graup's profit differs fram the theoretical as follows:			
	as tollows:	ii amooni usini	g the bo	asic tax rate
		200 KShs′00	-	1999
	Accounting profesh (	World Ut	,	KShs'000
	Accounting prafit before taxation	<i>78,</i> 61	8	114,316
	Computed tax using the applicable corporation tax rate	00.50		
		23,585	Ō	<i>37,</i> 1 <i>5</i> 2
	Non-deductible costs and depreciatian on ineligible assets	2,810	)	6,653
	Deferred tax arising from future reduction in tax rate			-,000
				(174)
	Tax expense	26,395		13,631
9	EARNINGS PER SHARE			
	Net for first			
	Net profit for the year attributable to shareholders	52,223	7	0,686
	Number of ordinary shares in issue (in thousands)			
		115,000	113	5,000
	Earnings per share	KShs 0.45	KShs	0.61
10	DIVIDENDS PER SHARE			<del></del>
	Dividends			
	≥ivide/ids	43,125	57	.500
ì		<del></del>		

115,000

KShs 0.38

115,000

KShs 0.50

Number of ordinary shares in issue (in thousands)

Dividends per share

#### 11 DEPOSITS AND BALANCES DUE FROM BANKING INSTITUTIONS

Group and Company	2000 KShs'000	1999 KShs'000
Due within 90 days	717,102	936,000

# 12 INVESTMENT IN GOVERNMENT SECURITIES

### **Group and Company**

	1,432,804	710,923
Kenya Government stocks - 2000 Treasury bills due within 90 days Treasury bonds due within 180 days Treasury bonds due after 180 days	9,775 1,264,696 100,000 58,333	9,775 601,148 100,000

The Kenya Government stocks consists of 50,000 units of KShs 200 each at a cost of KShs 195.50. The rate of interest is 10.75% p.a. receivable half yearly on 30 June and 31 December every year up to maturity. The stocks were redeemed in full in January 2001.

The treasury bonds can be discounted at will in the secondary market.

# 13 MORTGAGE ADVANCES TO CUSTOMERS

### **Group and Company**

a)

Group and Company	2000 KShs'000	1999 KShs'000
Mortgage analysis  Gross mortgage balance	11,569,975	10,914,524
Less: Provision for mortgage losses on advances and interest suspended	(2,077,106)	(1,360,509) <b>9,554,015</b>
Maturing:	9,492,869	
Within five years Over five years to ten years Over ten years to fifteen years	2,366,767 3,913,457 4,460,223 829,528	1,710,098 3,650,395 4,481,555 1,072,476
Over fifteen years	11,569,975	10,914,524

#### NOTES TO THE FINANCIAL **STATEMENTS**

continued

# NOTES TO THE FINANCIAL STATEMENTS

# b) Provision for mortgage losses and interest suspended

continued

	Interest suspénded KShs'000	Specific mortgage loss Provision KShs'000	Total KShs'000
At 1 January 2000	636,888	723,621	1 2/0 505
Made during the year At 31 December 2000	470,075	246,522	1,360,509 716,597
a recember 2000	1,106,963	970,143	2,077,106

# c) Non performing loans and advances

Loans and advances include an amount of KShs 3,943,912,000 net of provisions and suspended interest, (1999 - KShs 4,732,000,000) on which interest is not being accrued as they have been classified as non-performing. The estimated realisable value of securities held against this net balance is KShs 4,168,543,000 (1999 - KShs 4,695,613,000).

# 14 INVESTMENT IN WHOLLY OWNED SUBSIDIARIES

	2000 KShs′000	1999 KShs'000
Kenya Building Society Limited First Permanent (East Africa) Limited	50,000 5,020	50,000 5,020
	55,020	55,020

### 15 DEFERRED TAX

#### a) Group

Deferred tax asset at 31 December 2000 and 1999 are attributable to the items detailed in the table below:

	2000				1999	
	Carrying value KShs'000	Tax base KShs'000	Temporary difference KShs'000	Carrying value KShs'000	Tax base KShs'000	Temporary difference KShs'000
Plant and equipment	65,624	83,588	(17,964)	64,443	83,568	(19,125)
Tax losses	-	146,101	(146,101)	-	5,865	(5,865)
Provisions	-	11,141	(11,141)			. <u>-</u>
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	65,624	240,830	(175,206)	64,443	89,433	(24,990)

Movements in temporary differences between values of certain items for accounting and for taxation purposes can be specified as follows:

	Balance at 1 Jan. 2000 KShs'000	Movement during the year KShs'000	Balance at 31 Dec. 2000 KShs'000
Plant and equipment	(19,125)	1,161	(17,964)
Tax losses	(5,865)	(140,236)	(146,101)
Provisions		(11,141)	(11,141)
Total temporary differences	(24,990)	(150,216)	(175,206)
Deferred tax @ 30%	(7,497)	(45,064)	(52,561)

# NOTES TO THE FINANCIAL STATEMENTS

continued



# NOTES TO THE FINANCIAL STATEMENTS

# 15 DEFERRED TAX continued

#### continued

b) Company

Deferred tax asset at 31 December 2000 and 1999 are attributable to the items detailed in the table below:

	2000			1999		
	Carrying value KShs'000	Tax base KShs'000	Temporary difference KShs'000	Carrying value KShs'000	Tax base KShs'000	Temporary difference KShs'000
Plant and equipment	65,135	83,083	(17,948)	63,073	81,931	
Provisions	•	11,141	(11,141)	-	-	(18,858)
-	65,135	94,224	(29,089)	63,073	81,931	(18,858)

Movements in temporary differences between values of certain items for accounting and for taxation purposes can be specified as follows:

	Balance at 1 Jan. 2000 KShs'000	Movement during the year KShs'000	Balance at 31 Dec. 2000 KShs'000
Plant and equipment	(18,858)	910	(17,948)
Provisions	•	(11,141)	(11,141)
Total temporary differences	(18,858)	(10,231)	(29,089)
Deferred tax @ 30%	(5,657)	(3,069)	(8,726)

# 16 AMOUNTS DUE FROM GROUP COMPANIES

#### Company

Due from:	2000 KShs′000	1999 KShs'000
Kenya Building Society Limited First Permanent (East Africa) Limited	251,532 2,015	251,121 3,441
	253,547	254,562

# 17 HOUSING DEVELOPMENT PROJECTS

1999 Group 2000 KShs'000 KShs'000 517,485 397,548 Koma Rock Housing Projects 51,350 18,368 Mombasa Housing Projects 568,835 415,916 126,578 25,026 Land Bank - cost 41,624 Revaluation surplus 126,578 66,650 695,413 482,566 Total

Commitments in respect of these projects, authorised but not paid as at 31 December 2000, amounted to KShs 79,998,854 (1999 - KShs 189,016,784).

The land bank owned by a subsidiary, Kenya Building Society Limited, was professionally valued by the Group's Chief Valuer on 31 December 2000 on an open market basis. The resulting surplus was credited to revaluation reserve.

Company: Nil

#### 18 INVESTMENT PROPERTIES

# At valuation 2000 KShs'000 1999 KShs'000 As at 1 January 34,330 33,900 33,900 Additions in the year (7,330)

Revaluation deficit

At at 31 December

27,000 34,330

Investment properties comprise of 3 residential buildings owned by a subsidiary company, First Permanent (East Africa) Limited.

The investment properties were professionally valued by the Group's Chief Valuer on 31 December 2000 on an open market basis. The resulting deficit was debited to revaluation reserve.

# NOTES TO THE FINANCIAL STATEMENTS

#### NOTES TO THE FINANCIAL **STATEMENTS**

### 19 PROPERTY AND EQUIPMENT

#### a) Group

continued

1	~	n	a

rand				
	leaseho ter	ld m Building:	Furniture fixtures equipmen & motor s vehicles 0 KShs'000	t t r S Total
16,000 - - (9,000)		2,665 119	303,551 30,116 (119)	771,182 32,781 - (165,636)
_ <i>7,</i> 000	124,000	173 770		(14,178)
7,000	124,000	3,779	319,370	323,149
- - - -	- - - -	15,325 3,253 (14,843)	216,205 31,932 (13,885)	301,000 231,530 35,185 (14,843) (13,885)
-	•	3,735		237,987
-	- -	3,735	234,252	237,987
		•	-	-
	24,000	170,044	_85,118	386,162
,000 2	03,900	232,406		539,652
	7,000 1	leaseho   ter   KShs'00   KShs'00   16,000   203,900   7,000   124,000   7,000   7	KShs'000 KShs'000 KShs'000  16,000 203,900 247,731 2,665 119 (9,000) (79,900) (76,736)  7,000 124,000 173,779  7,000 124,000 170,000  15,325 3,253 (14,843)  3,735  3,735	Long leasehold term Buildings KShs'000 (14,178) (119) (119) (119) (119) (14,178) (14,178) (14,178) (14,178) (14,178) (15,325 216,205 3,253 31,932 (14,843) (13,885) (

#### Revaluation of assets

The group's land and buildings were professionally valued by the Group's Chief Valuer on an open market basis on 31 December 2000. The resulting deficit was debited to

The net book value (NBV) of the properties at their historical cost is as follows:

	2000 KShs'000	1999 KShs'000
Freehold land Long leasehold land Buildings	206 52,891 69,379	206 52,891 71,252

### 19 PROPERTY AND EQUIPMENT

#### b) Company

Land Furniture, fixtures, equipment Long & motor leasehold Total vehicles Buildings term Freehold KShs'000 KShs'000 KShs'000 KShs'000 KShs'000 763,584 Cost or valuation 297,838 245,846 203,900 16,000 32,564 At 1 January 2000 29,899 2,665 (165,636)**Additions** (76,736)(79,900)(9,000)Deficit on revaluation (14,178)(14,178)Disposals 616,334 313,559 171,775 124,000 7,000 At 31 December 2000 315,334 313,559 1,775 301,000 At cost 170,000 124,000 7,000 At valuation Depreciation 224,737 211,357 13,380 At 1 January 2000 34,697 31,459 3,238 Charge for the year (14,843)(14,843)Write back on revaluation (13,885)(13,885)Disposals 230,706 228,931 1,775 At 31 December 2000 230,706 228,931 1,775 On cost On valuation Net book value 385,628 84,628 170,000 124,000 At 31 December 2000 7,000 538,847 86,481 232,466 At 31 December 1999 16,000 203,900

#### Revaluation of assets

The company's land and buildings were professionally valued by the Graup's Chief Valuer on an open market basis on 31 December 2000. The resulting deficit was debited to revaluation reserve.

The net book value (NBV) of the properties at their historical cost is as follows:

	2000 KShs'000	1999 K\$hs′000
Freehold land	206	206
Long leasehold land	52,B91	52,891
Buildings	69,379	71,252



#### NOTES TO THE FINANCIAL STATEMENTS

# 20 BALANCES DUE TO BANKING INSTITUTIONS

THE STATE OF THE S			
ATEMENTS	Group		
continued		2000	1999
		KShs'000	KShs'000
	Due within 90 days		
	and to days	97,416	150,430

#### Company: Nil

The above balance represents bank overdraft and a loan to a subsidiary, Kenya Building Society Limited. The amounts are not secured.

### 21 CUSTOMERS' DEPOSITS

Group and Company	2000 KShs'000	1779
a) From Government and Parastatals:		
Payable within 90 days Payable after 90 days	<i>7</i> 73,190	<i>75</i> 0,633
and within one year Payable after one year	167,181 1,216,307	589,783 2,251,898
b) From private sector and individuals: Payable within 90 days Payable after 90 days	8,278,693	6,001,117
and within one year Payable after one year	465,366 134,645	707,739 407,485
	11,035,382	10,708,655

#### 22 RETIREMENT BENEFITS OBLIGATIONS

#### **Group and Company**

The company operates a funded defined benefits retirement scheme for all its employees. Effective 1 January 2000, the company adopted IAS 19 (revised). The transitional liability was determined at 31 December 1998 by independent qualified Actuaries using the projected unit credit method.

The amount recognised in the balance sheet is as follows:

	2000 KShs'000
Total present value of obligations	340,649
Less: Fair value of scheme's assets	(284,946)
Net liability	55,703
Unrecognised liability	44,562
Liability recognised in the balance sheet	11,141

The Company has chosen to recognise this liability as an expense on a straight line basis over a period of five years from the date of adoption of IAS 19.

#### 23 SHARE CAPITAL

2000	1999
K\$hs'000	KShs'000

#### Authorised, issued and fully paid

115,000,000 Ordinary Shares of KShs 5 each	575,000	575,000
113,000,000 Ordinary shares of resis a salar		

# NOTES TO THE FINANCIAL STATEMENTS

#### 24 RESERVES

a) Group	Revaluation reserve KShs'000	Share premium KShs'000	General reserve for mortgage advances KShs'000	Retained profits	Total
Balance 1 January 2000	347,533	25 <i>,7</i> 05	40.010		
Net profit for the year	-	23,703	48,218	445,140	866,596
Dividends proposed	-	_	-	52,223	52,223
Revaluation deficit - Properties	(150,793)	-	-	(43,125)	(43,125)
Revaluation deficit - Investment	(100,70)		-	-	(150,793)
properties	(7,330)	_	_		/ <b>7</b> 000
Revaluation surplus - Land ban	k 41,624	_	_	•	(7,330)
General reserve for				•	41,624
mortgage advances	-	-	7,367	(7,367)	-
Balance 31 December 200	0 _231,034	25,705	55,585	446,871	759,195
b) Company					
Balance 1 January 2000	323,450	25,705	49.01.0		
Net profit for the year	-	25,705	48,218	355,579	752,952
Dividends proposed	_	_	-	149,332	149,332
Revaluation deficit - Properties	(1 <i>5</i> 0,793)	_	-	(43,125)	(43,125)
General reserve for	( 3 3 // 7 2 /	_	-	-	(1 <i>5</i> 0, <i>7</i> 93)
mortgage advances	-	<u>-</u>	7,367	(7,367)	-
Balance 31 December 2000	172,657	25,705	55,585	454,419	708,366

### 25 SHAREHOLDERS' INCOME NOTES AND LOANS

#### **Group and Company**

Group and company	200 <del>0</del> KShs'000	1999 KShs′000
Government of Kenya Income Notes	50,750	50,750
Commonwealth Development Corporation (1975 to 2003) Long term loan	146,000	204,597
	196,750	255,347
Less: Unrealised exchange differences recoverable from	e Protesta	
the Government of Kenya under a Risk Assumption Agreement	(104,540)	(138,261)
	92,210	117,086

The above amounts are repayable over the following period:

- a) Government of Kenya Income Notes carry no redemption date.
- b) Commonwealth Development Corporation (1975 to 2003).

In respect of CDC Koma Rock loan of Stg £1,250,000, the company has committed to pay to the Government of Kenya a risk assumption fee at the rate of 2.5% per annum on the outstanding loan balance to cover itself fully against future exchange losses on repayments of principal amounts and interest on the due dates. During year 2001 principal loan repayments will amount to KShs 58,400,000 at the rate of exchange on 31 December 2000 of which only KShs 16,583,798 will be payable by the company under the above agreement.

# NOTES TO THE FINANCIAL STATEMENTS

# NOTES TO THE FINANCIAL STATEMENTS

### 26 NOTES TO THE CASH FLOW STATEMENT

continued

### Reconciliation of operating profit to net cash inflow / (outflow) from operating activities

	2000	1999
	KShs'000	KShs'000
Group profit before taxation	<i>7</i> 8,618	11 4 017
Decrease in interest receivable	3,201	114,317
Decrease in interest payable		9,595
Mortgage loss provision	(63,104)	(101,864)
Interest suspended	246,522	416,362
Depreciation	470,075	636,888
Profit on sale of equipment	35,185	36,723
Loan interest	(2,823)	(440)
	4,581	5,991
Increase in public deposits	3 <b>26,727</b>	408,528
Mortgage disbursements	(800,950)	(1,653,799)
Mortgage recoveries	145,499	168,576
Decrease / (increase) in other assets	45,788	(114,416)
(Decrease) / increase in other liabilities	(36,764)	
Retirement benefits obligations	11,141	57,506
(Decrease) / increase in	11,141	-
Housing Development Projects	254, <b>47</b> 1	104 407
Taxation paid		(26,687)
Net cash inflow / (outflow)	(5,376)	(50,361)
from operating activities	712,791	(93,081)

# b) Movement in cash and cash equivalents

Represented by increase / (decrease) in:

	629,524	(284,279)	
from banking institutions Balances due to banking institutions	(218,898) 53,014	(855,074) 73,020	
Cash at bank and in hand Investments in Government Securities Deposits and balances due	73,527 721,881	163,058 334,717	

# 27 MORTGAGE COMMITMENTS

#### **Group and Company**

Mortgage commitments amounting to KShs 541,000,000 (1999 - KShs 1,701,380,000) are analysed below:

are analysed below:	2000 KShs'000	1 999 KShs'000
Commitment in principle but not authorised for payment	136,000 405,000	991,961 709,419
Authorised but not disbursed	541,000	1,701,380

### 28 CAPITAL COMMITMENTS

#### **Group and Company**

Group and Company	12,647	37,030
Authorised but not contracted	1270	

# 29 ASSETS PLEDGED AS SECURITY

As at 31 December 2000 there were no assets pledged by the group to secure liabilities and there were no secured group liabilities.

# 30 RELATED PARTY TRANSACTIONS

The group has entered into transactions with its employees and directors in the normal course of business as follows:

course of business as tollows:	2000 K\$hs'000	1999 KShs'000
	441,248	485,436
Balance at 1 January	6,B <b>8</b> 9	486
Loans advanced during the year	(5,137)	-
Reclassified to third party loans	(39,152)	(44,674)
Loan repayments during the year	403,848	441,248
Balance at 31 December		 s 24,991,715).

The related interest income in 2000 was KShs 22,985,453 (1999 - KShs 24,991,715).

### 31 INCORPORATION

The company is incorporated as a limited liability company in Kenya under the Companies Act (Cap. 486).

#### 32 CURRENCY

These accounts are expressed in Kenya Shillings.





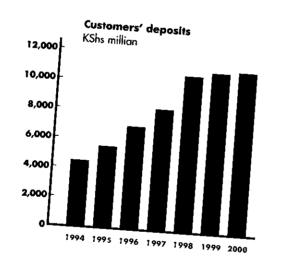
#### 7 YEAR **HIGHLIGHTS**

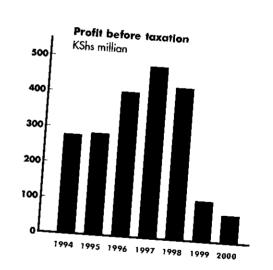
# a)Consolidated profit & loss account

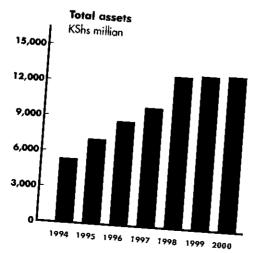
D. G. L.	1994	1995	1996	1997	1998	1999	2000
	K\$hs'000	KShs'000	KShs'000	KShs'000	KShs'000	KShs'000	K\$hs'000
Prafit before taxation Taxation Prafit after taxation Dividends  Main balance sh	113,182 165,983 69,000	286,540 105,574 180,966 69,000	407,894 155,017 252,877 115,000	483,237 186,110 297,127 138,000	428,247 142,513 285,735 172,500	114,316 43,631 70,685 57,500	78,618 26,395 52,223 43,125

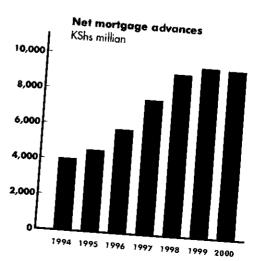
# b) Main balance sheet items

Custamers' deposit Net martgage	s 4,471,631	5,513,429	6,951,721	8,224,267	10,581,188	10,887,851	11 025 222
advances Share capital Reserves Tatal assets	4,032,973 345,000 343,278 5,381 981	345,000 646,158	460,000 676,673	460,000 844,828	9,122,041	9,554,015	9,492,869 575,000
	7= - 1,701	7,137,842	8,770,723	10,055,660	12,840,825		









#### Introduction

In December 2000 the Board adopted enhanced polices on corporate governance. The main objective of these policies is to ensure that the company is managed in the long-term interest of its shareholders. Specifically, the policies are aimed at the following:

- Creating a competitive and efficient organisation;
- Enhancing accountability of directors and management to the shareholders;
- Promoting efficient and effective use of the corporate resources; and
- Ensuring profitability and growth of the organisation.

The policies adopted by the Board are consistent with the approach being promoted by the Capital Markets Authority in the exposure guidelines which were issued in December 2000.

The issues covered in the corporate governance policies include:

# Relationship between the directors and shareholders

The Board is determined to ensure that communication with the shareholders is regular, reliable and accurate. The information communicated to the shareholders will be on an equal basis irrespective of their significance or otherwise.

# Relationship with the stakeholders

The Board recognises that quality customer service is the basis of profitable and sustainable growth. It is the policy of HFCK to

integrate quality management systems (QMS) in all aspect of management and particularly in the key areas of interactions with its business customers.

HFCK is an equal opportunity employer. The Board will ensure that recruitment, development and promotion policies do not discriminate on the basis of gender, religion or race. Employees are an integral part of the success of HFCK. It is the policy of the company to develop a healthy relationship with all staff and their representatives through effective channels of communication.



HFCK policy is to comply with the all provisions of law and regulations within which the company operates unless an official and specific exemption is sought and granted by the relevant regulatory agency.

#### **Policy on directors**

Appointments to the Board will comprise of a mix of executive and non-executive directors. Each and every director should add value and bring independent judgement on decision making process.

To effectively discharge its responsibility the Board has formed two committees namely

#### CORPORATE GOVERNANCE

By the end of 2000 we had in excess of 40 specially trained staff working on collection activities.

#### CORPORATE GOVERNANCE

continued

the Staff and Remuneration Committee and the Audit Committee. The committees, which are accountable to the Board, deal with on issues that require greater attention than would normally be possible at regular Board meetings.

The Staff and Remuneration Committee, which was formed in October 2000, addresses human resource management and development policies and their implementation, succession planing at senior management levels and corporate remuneration policy.

The Audit Committee has been in operation since 1996. It is responsible for accounting and financial management policies and their implementation. It is also responsible for the systems of internal control including internal audit function, operations management, risk management, corporate compliance with legal and regulatory framework and relationship with external auditors.

The company's latest computer system, BankPlus, was implemented in 1998/9. During 2000 significant work was carried out to improve its operational capability.



# Policy on management and institutional development

To safeguard management integrity and ensure effective management of HFCK, the Board has developed an appropriate operation and reporting structure. This structure is in the process of being implemented.

# Policy on systems of internal control

The corporate governance code also covers the system of internal control. The Board will endeavour to develop and maintain an effective system of internal controls which will safeguard the compony's assets, ensure the accuracy of accounting records and monitor management policies and systems. To achieve this, the Board will regularly review the operating manuals, accounting and financial policies and information systems to ensure consistency with the changes in the operating environment.

# Policy on risk management

To safeguard the competitive position of HFCK, the Board and management undertake to continually identify, monitor and benchmark against industry norms all the business risks that may adversely affect the company. This will be achieved by developing risk profiles, and formulating risk management strategies which will be reviewed and approved by the Board annually.

FOMU YA MWAKILISHI

Katibu wa kampuni
Housing Finance Company of Kenya Ltd
Rehani House
Kenyatta Avenue
S.L.P 30088
NAIROBI
Mimi / Sisi
MODELLA AAAAA AAAAA Wa kampuni utakaotanywa ijumaa, isisiis = 1
11.00 asubuhi ama wakati wowote ule iwapo mkutano utaahirishwa:
Tarehe2001
Sahihi

#### Ukumbusho

- i) lwapo mwanachama ni Kampuni basi hapo uakilishi lazima uwe na Muhuri (seal) ya kampuni hiyo ama sahihi ya afisa wa Kampuni ama wakili aliyeruhusiwa kufanya hivyo kwa barua.
- ii) Hati hiyo ya kuteua lazima itumwe kwa Katibu, Rehani House, Nairobi ili imfikie kwa muda usiopungua masaa 24 kabla ya muda uliowekwa wa kufanya mkutano huu.

The Secretary
Housing Finance Company of Kenya Ltd
Rehani House
Kenyatta Avenue
P. O. Box 30088
NAIROBI

I / We	
of P O Box	
	CE COMPANY OF KENYA LIMITED, hereby
of PO Box	
and failing him	
and failing him the Chairman of the meeti	ng as my/our Proxy to vote for me / us and
Dated this day of	2001
Signature	

#### Note

- i) In case of a member being a Corporation the proxy must be under its Common Seal or under the hand of an officer or attorney duly authorised in writing.
- ii) The proxy should be returned to the Secretary Rehani House, Nairobi, so as to reach him not later than 24 hours before the time appointed for holding the meeting.