NOTES TO THE FINANCIAL STATEMENTS Year ended 31 December 1992

					1992 Shs '000	1991 Shs '000
8.	Long Term Debtors and Prepayments Receivable within one year Receivable after more than one year		3,915 32,275	4,721 27,108		
					36,190	31,829
9.	Inventories Raw materials Refined products Consumables Goods in Transit				190,669 385,562 150,201 - 726,432	329 278,860 70,787 202,220 552,196
10.	Share Capital Authorised, issued and fully paid: 27,400,000 Ordinary Shares of Shs 5 eac 600,000 Class 'A' Ordinary Shares of Shs	ch (1991 - 13,7 s 5 each (1991	700,000) - 300,000)		137,000	68,500 1,500
					140,000	70,000
11.	Reserves	Share F Premium	tributable Revaluation Surplus	Total	Distributable Retained Profit	Total
		Shs '000	Shs '000	Shs '000	Shs '000	Shs '000
	At 1 January 1992 Transfer Bonus Issue Profit retained for the year	30,487 - -	74,669 (7,241) -	105,156 (7,241) - -	205,149 7,241 (70,000) 42,999	310,305 - (70,000) 42,999
	At 31 December 1992	30,487	67,428	97,915	185,389	283,304
	The transfer from revaluation surpluses to of the revaluation and revaluation surpluses.	retained profits	srepresentst	he excess de	preciation charge	das a result
					1992 Shs '000	1991 Shs '000
12.	Capital Commitments Capital expenditure authorised but not pe	rovided for in t	he financial s	tatements	18,498	14,380
13.	Contingent Liabilities Guarantees and bonds				319,000	303,843

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 December 1992

7. Fixed Assets (Continued)
Freehold and Leasehold property comprise:

Cost or Valuation	Freehold property Shs '000	Long leasehold property Shs '000	Short leasehold property Shs '000	Total Shs '000
1 January 1992 Additions	22,907 4,899	24,585 1,000	116,368	163,860
Disposals	(3,850)		(1,500)	5,899 (5,350)
31 December 1992	23,956	25,585	114,868	164,409
Depreciation 1 January 1992 Charge for the year On disposals	827 272	1,921 421	16,044 3,663 (471)	18,792 4,356 (471)
31 December 1992	1,099	2,342	19,236	22,677
Net Book Value				
31 December 1992	22,857	23,243	95,632	141,732
31 December 1991	22,080	22,664	100,324	145,068

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 December 1992

3.	Profit before Taxation The profit before taxation is arrived at after charging: Directors' emoluments	1992 Shs '000	1991 Shs '000
	Fees Other	27 1,433	135 1,105
		1,460	1,240
	Depreciation Auditors' remuneration Unrealised exchange loss (net) Realised exchange loss (net)	24,409 1,000 14,399 68,706	20,531 680 9,313 11,298
4.	Taxation Income tax at 37.5% (1991 - 40%) on taxable profit for the year Underprovision in prior years	81,628 5,303	112,389
		86,931	112,389
5.	Dividend - Gross First and final dividend proposed of Shs 4 (1991 - Shs 7) per share	112,000	98,000
6	Formings was Observe		

6. Earnings per Share

Earnings per share are calculated on the profit after taxation of Shs 154,999,000 (1991 - Shs 150,664,000) and 28,000,000 (1991 - 28,000,000) issued shares. Due to the bonus issue during the year, the 1991 figure has been amended in line with the accepted accounting practice.

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 December 1992

7.	Fixed Assets	Freehold	Leasehold		Plant and transport	Furniture, fittings and office	
		land	land	Buildings	equipment	equipment	Total
		Shs '000	Shs '000	Shs '000	Shs '000	Shs '000	Shs '000
	Cost or Valuation						
	1 January 1992	12,650	42,377	108,833	171,607	27,638	363,105
	Additions	-	1,000	4,899	15,215	4,224	25,338
	Disposals	(3,850)	(1,500)		(1,087)	(175)	(6,612)
	31 December 1992	8,800	41,877	113,732	185,735	31,687	381,831
	Analysed as:						
	At cost	1,700	3,966	64,535	87,851	27,458	185,510
	At valuation	7,100	37,911	49,197	97,884	4,229	196,321
		8,800	41,877	113,732	185,735	31,687	381,831
	Depreciation						00.4.7
	1 January 1992	-	11,342	7,450	57,940	13,415	90,147
	Charge for the year	-	1,816	2,540	13,412	6,641	24,409
	Disposals		(471)	-	(1,070)	(175)	(1,716)
	31 December 1992	-	12,687	9,990	70,282	19,881	112,840
	Net Book Value		·				
	31 December 1992	8,800	29,190	103,742	115,453	11,806 	268,991
	31 December 1991	12,650	31,035	101,383	113,667	14,223	272,958

Included in fixed assets is capital work in progress amounting to Shs 1,355,554 (1991 - Shs 17,136,056).

The fixed assets were valued at 31 December 1986 by Lloyd Masika Limited on the following basis:

⁽a) Land and building - on the basis of open market value for existing use.(b) Other assets - on the basis of depreciated replacement cost.

STATEMENT OF SOURCE AND APPLICATION OF FUNDS Year ended 31 December 1992

ţ.	1992 Shs '000	1991 Shs '000
SOURCE OF FUNDS Profit before taxation Adjustment for items not involving the movement of funds:	241,930	263,053
Depreciation of fixed assets Profit on sale of fixed assets	24,409 (3,849)	20,531 (1,950)
Funds generated from operations	262,490	281,634
Funds from other sources: Proceeds on disposal of fixed assets	8,745	2,277
Inflow of funds	271,235	283,911
APPLICATION OF FUNDS Purchase of fixed assets Movement in long term debtors and prepayments Taxation paid Dividends paid	25,338 4,361 136,257 175,000	32,888 3,968 133,440 38,350
Outflow of funds	340,956	208,646
Net (outflow)/inflow of funds	(69,721)	75,265
REPRESENTED BY: Movement in working capital Inventories and product loans Debtors Creditors	211,599 194,775	(110,838) 71,194
Bills discounted	(647,294) (70,000)	265,803 (15,000)
Holding and related companies	195,437	(135,030)
	(115,483)	76,129
Movement in liquid funds	-	
Bank balances, cash and short term deposits	45,762	(864)
1	(69,721)	75,265
	Carlo Barrer	

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 December 1992

1. Accounting Policies

a) Basis of Accounting

The financial statements are prepared on the historical cost basis of accounting, modified to include the revaluation of certain fixed assets.

b) Inventories

Inventories are stated at the lower of cost and net realisable value. Costs comprise purchase price and other costs incurred to bring the inventories to their present location and condition, together with refining costs as appropriate. For products refined locally, costs are allocated over the refinery output in proportion to the appropriate world market prices.

c) Product Loans

Product loans represent refined products and crude oil due to or from competitors, which are repaid by physically replacing the stock borrowed or lent.

Product loan balances to and from competitors are stated at the lower of inception and current replacement values.

d) Fixed assets and depreciation

Expenditure on improvements to leasehold office premises is charged to the profit and loss account. Depreciation is not provided on freehold land. Other assets are depreciated to write off the cost or valuation in equal annual instalments at the following rates:

Leasehold land	Over the term of lease
Buildings	2% - 15%
Machinery, plant and transport equipment	5% - 15%
Furniture, fittings and office equipment	10% - 25%
Motor Vehicles	25%

e) Foreign currencies

Assets and liabilities in foreign currencies are expressed in Kenya shillings at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies during the year are converted at the rates ruling at the time of the transactions. The resulting gains or losses are dealt with in the profit and loss account.

f) Taxation

Current taxation is provided on the basis of the results for the year as shown in the financial statements, adjusted in accordance with the tax legislation.

Deferred taxation is accounted for only to the extent that it is probable that timing differences will reverse in the foreseeable future.

2. Turnover

Gross turnover represents amounts invoiced to customers.

BALANCE SHEET 31 December 1992

		1992	1991
	Notes	Shs '000	Shs '000
Fixed Assets	7	268,991	272,958
Long Term Debtors and Prepayments	8	36,190	31,829
Current Assets			
Inventories	9	726,432	552,196
Debtors		535,104	340,329
Due from related companies		23,940	12,511
Product loans		49,067	26,002
Short term deposits		32,000	42,000
Bank balances and cash		72,879	17,117
		1,439,422	990,155
Current Liabilities			
Creditors		850,181	202,887
Bills discounted		100,000	30,000
Due to holding company		63,252	9,426
Due to related companies		3,502	241,336
Product loans		152,871	167,169
Taxation		39,493	88,819
Dividends - payable (gross)		-	77,000
- proposed (gross)		112,000	98,000
		1,321,299	914,637
Net Current Assets		118,123	75,518
		423,304	380,305
Financed by:			
Share capital	10	140,000	70,000
Reserves	11	283,304	310,305
Shareholders' Funds		423,304	380,305
	•		

The financial statements on pages 9 to 16 were approved by the Board of Directors on 8 March 1993 and were signed on its behalf by:

P.Y. Noblanc))) Directors
J.A. Gethenji)))

PROFIT AND LOSS ACCOUNT Year ended 31 December 1992

	Notes	1992 Shs '000	1991 Shs '000
Turnover			2.10 000
Gross Indirect taxes and duties	2	5,016,044 1,571,634	3,777,522 1,227,126
Net		3,444,410	2,550,396
Profit Before Taxation	3	241,930	263,053
Taxation	4	86,931	112,389
Profit After Taxation		154,999	150,664
Dividend (gross)	5	112,000	98,000
Retained and Transferred to Reserves	11	42,999	52,664
Earnings Per Share (Shs)	6	5.54	5.38
			

AUDITORS' REPORT TO THE MEMBERS OF TOTAL KENYA LIMITED

We have examined the financial statements on pages 9 to 16 and have obtained all the information and explanations considered necessary for our audit.

In our opinion, proper books of account have been kept by the company and the financial statements which are in agreement therewith, comply with the Companies Act and give a true and fair view of the state of affairs of the company at 31 December 1992 and of its profit and source and application of funds for the year ended on that date.

Nairobi 8 March 1993 Murdoch, McCrae & Smith Certified Public Accountants (Kenya)

DIRECTORS' REPORT

The Directors present their annual report and the audited financial statements for the year ended 31 December 1992.

Activity

The principal activity of the Company is the sale of petroleum products.

Results

The results for the year ended 31 December 1992 are as follows:

	1992 Shs '000	1991 Shs '000
Profit after taxation Proposed dividend	154,999 (112,000)	150,664 (98,000)
Retained profit transferred to reserves	42,999	52,664

Dividend

The Directors recommend a first and final dividend of Shs. 4.00 (1991 - Shs. 7.00) per share for the year ended 31 December 1992.

AUTHORISED SHARE CAPITAL

At the 38th Annual General Meeting of the Company held on 20 May 1992, the shareholders approved that the Nominal Share Capital of the company be increased from Shs. 70,000,000 to Shs. 140,000,000 by creation of 13,700,000 Ordinary Shares of Shs. 5 each and 300,000 Class A Ordinary Shares of Shs. 5 each.

BONUS ISSUE

At the same Annual General Meeting the shareholders also approved the capitalisation of the sum of Shs. 70,000,000 being part of the amount standing to the credit of the revenue reserve of the company and the application thereof to the payment, in full, at par for 13,700,000 Ordinary Shares of Shs. 5 each and 300,000 Class A Ordinary shares of Shs. 5 each to be allocated and distributed to the shareholders in proportion of one fully paid Ordinary Share for every one Ordinary Share held and one fully paid Class A Ordinary Share for every Class A Ordinary Share held as at 27 June 1992.

DIRECTORS

The present membership of the board is set out on page 3.

On 8 March 1993 Messrs C. Girardot and H. de Dinechin resigned as Alternate Directors and Messrs G.A. Kneuss and J.G. Soria were appointed in their place.

In accordance with Article 97 of the Articles of Association of the Company Messrs J.C. Boilon and P.Y. Noblanc retire by rotation and, being eligible, offer themselves for re-election at the 39th Annual General Meeting.

AUDITORS

Murdoch, McCrae & Smith continue in office in accordance with section 159 (2) of the Companies Act (Cap. 486).

BY ORDER OF THE BOARD

Nairobi 8 March 1993

P A Spence Secretary

Ni vigumu kuweza kubashiri hali ya mwaka wa 1993 na ya baadaye, itakavyokuwa, kwa sababu hii itategemea mipango ya bei inayowekwa na kusimamiwa na serikali. Upungufu wa kupatikana fedha za kigeni kwa kufuata kiwango rasmi kilichowekwa na serikali pamoja na kupungua kwa jumla mahitaji ya kiuchumi, ndiyo matatizo makubwa tunayoyababili. Hata hivyo Kampuni ya TOTAL ya Kenya imethibitisha katika mwaka wa 1992 inaweza kupambana na matatizo haya. Viongozi na wafanyi kazi wa Kampuni yenu ndio msingi ambao tuna haki ya kujivunia na kwa niaba ya halmashauri nawashukuru kwa msaada wao kuhusu matokeo yetu. Kwa msaada huo wao tunaweza kuzitazamia siku za mbeleni tukiwa na matumaini ya kufaulu.

Nairobi 8 Machi 1993 J L Harmel Mwenyekiti

TAARIFA YA MWENYEKITI KWA WENYEHISA

Mabibi na Mabwana

Kwa mara nyingine tena, Kampuni yenu imefaulu na kujipatia matokeo ya kazi yake ya mwaka 1992 yaliyo mazuri sana, lakini jambo hilo halikupatikana kwa urahisi. Kwa nchi ya Kenya, mwaka uliopita ulikuwa na visa vingi na mambo kadha wa kadha ya kiuchumi ambayo mengi yalikuwa yakihusika sana na kazi za bidhaa za petroli, yalijitokeza kwa jumla na hasa kwa Kampuni ya TOTAL.

Inawezekana kuwa jambo lililokuwa muhimu kupita yote mengine kwa sisi tunaonunua mafuta yasiyosafishwa na bidhaa zinazohusiana, kutoka ng'ambo, ni kule kuzoroteka kukubwa kulikotokea kuhusu kima cha mabadilisho ya shilingi zetu za Kenya na dola za Amerikani ambacho kilizorota kwa kama 29%. Kucheleweshwa kwa urekebishi wa viwango vya bei za mafuta na serikali yetu, kulihitilafiana sana na faida za uuzaji wa mafuta na kuleta upungufu mkubwa wa pesa za kufanyia biashara. Hata hivyo tulikuwa na bahati kwamba viwango vya bei za mafuta yasiyosafishwa, kwa dola za Amerika, ziliendelea bila kubadilika sana baada ya ongezeko lililofanywa mwanzoni mwa mwaka uliopita.

Jambo jingine lililoleta wasiwasi lilitokana na njia za usafirishaji wa mafuta. Ukosefu wa nafasi za kutosha za usafirishaji kwa gari la moshi uliendelea kuyalazimisha makampuni ya mafuta kutumia usafirishaji wa bidhaa kwa barabara. Wakati ule ule, kugeuzwa kwa matenka ya mafuta kuwa malori ya kuchukulia bidhaa, kimbele kabla ya kufunguliwa kwa sehemu ya bomba la mafuta linaloelekezwa Magharibi ya Kenya, kuliyafanya mahitaji ya uchukuzi kukizidi kiasi kilichokuwa kimewekwa, jambo hili lilisababisha kuongezeka kwa gharama.

Ongezeko kubwa la gharama za kila kitu lililotokea kote nchini lilikuwa tatizo kubwa sana katika mwaka wa 1992. Ilibidi sehemu zote za shughuli za Kampuni zichunguzwe tena kwa madhumuni ya kuzuia hasara na kuimarishwa kwa usimamizi wa fedha kulingana na makisio.

Ingawaje kulikuwa na hali mbaya sana ya kiuchumi Kampuni ya TOTAL ya Kenya iliweza kuyafikia matokeo mazuri ya kibiashara.

Mabadiliko ya ndani ya Kampuni yenu yaliendelea mwaka jana hasa kuhusu upande wa uuzaji mafuta na bidhaa nyingine zinazohusiana na mafuta. Mwaka uliopita wa 1992 "Specialities Department" ilibuniwa ili kudumisha shughuli za uuzaji wa gasi, mafuta ya ndege, mafuta ya magari na lami. Kama sehemu moja ya shughuli hizi, Kampuni yenu ya TOTAL ilisaidia sana katika kutoa mahitaji ya mafuta kwa zile juhudi za msaada kwa nchi ya Somalia.

Vituo vyetu vya kuuzia petroli nchini Kenya vinapakwa rangi na kudumishwa zaidi kulingana na mpango wa ulimwengu mzima wa Kampuni ya TOTAL wa kuanzisha njia mpya ya matumizi ya rangi zakuvitia kuthibitisha ubora wa huduma za Kampuni ya TOTAL ulimwenguni mwote.

Mnamo mwaka wa 1992, Kampuni yenu ya TOTAL KENYA iliongeza sehemu yake ya biashara kupitia vituo vya kuuzia mafuta, kufika kiwango cha 18.5% na hivi sasa Kampuni yenu ndiyo inayoongoza katika biashara inayoondeshiya kupitia vituo vya kuuza mafuta Kenya, ikiwa Kampuni za SHELL na BP zinachukuliwa zikiwa mbati. Vile vile bia tuliweza kuongeza sehemu ya biashara za mafuta nje ya vituo kuuzia mafuta kutoka 10.6% hadi 14.2% kwa muda wa miaka mitatu.

Kwa ufupi, mwaka wa 1992 ulikuwa ni mwaka wa maendeleo katika wakati wa hali ngumu sana za kiuchumi na nina furaha kuwatangazia kwamba baada ya uchunguzi wa makini uliofanyiwa matokeo yetu ya kibiashara, wakurugenzi wenu wameamua kwamba mgawo wa kwanza na wa mwisho wa hisa kwa mwaka wa 1992 uwe Shs 4.00 kwa kila hisa. Ikiwa pendekezo hilo litakubaliwa wanahisa watapelekewa migawo yao kwa njia ya posta tarehe 15 Aprili 1993. Regista ya hisa itafungwa kutoka tarehe 31 Machi hadi tarehe 15 Aprili ili kuwezesha kazi ya malipo kukamilishwa.

CHAIRMAN'S STATEMENT TO SHAREHOLDERS

Ladies and Gentlemen,

It was not without difficulty that your Company once again succeeded in producing excellent results during 1992. The year was eventful for Kenya and various economic factors had an important impact on the Petroleum Industry in general and on Total in particular.

Possibly the most significant factor for importers of crude oil and related products was the sharp deterioration in the Kenya Shilling/US Dollar exchange rate of some 29%. Delays in the adjustment of price levels caused serious cash flow and profitability problems and we were fortunate that the dollar costs of crude oil remained relatively steady after an increase early in the year.

Another area of concern was the transportation system. Inadequate railway facilities continued to oblige the petroleum distribution companies to use road transport. Simultaneously conversion of tankers to dry cargo use in advance of the commissioning of the pipeline extension to Western Kenya caused transport demand to exceed supply with resultant pressure on costs.

General cost inflation was a serious problem in 1992; all areas of the Company's activities were reviewed with the object of containing the effects and budgetary control was strengthened.

In spite of the adverse economic conditions Total Kenya registered significant achievements.

The organisational restructuring and the focus on marketing activities to which I referred last year continued. In 1992 a Specialities Department was created to enhance our efforts to service the market for gas, aviation products, lubricants and bitumen. As part of this service Total contributed significantly to the supply of fuel required for the Somali relief effort.

Our network of stations is now being modernised as part of a worldwide Total programme designed to introduce a new colour scheme reflecting the universal application of high standards throughout the Total group. During 1992 Total Kenya network market share again increased to 18.5% and your Company is now the market leader if Shell and BP are considered separate entities. We have also increased our market share of consumer products from 10.6% to 14.2% over a three year period.

In summary 1992 has been a year of continued progress in the face of difficult economic conditions and I am pleased to announce that, after carefully reviewing the results, your Directors have decided to recommend a first and final dividend for 1992 of Shs. 4.00 per share which, if approved, will be mailed to shareholders on 15 April 1993. The Share Register will be closed from 31 March to 13 April 1993 to facilitate the payment.

The outlook for 1993 and beyond is difficult to predict and much depends on the pricing policy formulated and administered by Government. The scarcity of foreign exchange at official rates and the contraction of overall economic demand pose a significant challenge. However, Total Kenya has proved in 1992 that it can face such a challenge. The management and staff of your Company are a resource of which we are justly proud and, on behalf of the Board, I wish to thank them for their contribution to our results. With their assistance we may look to the future with confidence.

Nairobi 8 March 1993 **J L Harmel** Chairman

OFFICERS AND PROFESSIONAL ADVISERS

Directors J L Harmel* - Chairman

P Y Noblanc* - Managing (Alternate to J L Harmel)

J A Gethenji J C Boilon* V Sergent*

G.A. Kneuss* (Alternate to V Sergent) J.G. Soria* (Alternate to J C Boilon)

* French

Secretary P A Spence, FCA, CPA(K), CPS(K), MBIM

Head Office and Chai House,
Registered Office Koinange Street,
P O Box 30736,

Nairobi, Kenya.

Auditors Murdoch, McCrae & Smith,

P O Box 40092,

Nairobi, Kenya.

Advocates Robson Harris & Co.,

P O Box 30423,

Nairobi, Kenya.

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TOTAL KENYA LIMITED

NOTICE OF MEETING

Notice is hereby given that the 39th Annual General Meeting of the Company will be held at the French Cultural Centre Theatre Room, Nairobi on Wednesday, 14 April 1993 at 3.00 p.m. for the following purposes:

ORDINARY BUSINESS

- 1. To confirm the minutes of the 38th Annual General Meeting held on 20 May 1992.
- 2. To receive and consider the financial statements for the year ended 31 December 1992 together with the reports thereon of the directors and the auditors.
- 3. To approve the payment of a first and final dividend as recommended by the directors.
- 4. To approve the directors' remuneration for the year ended 31 December 1992.
- 5. To note that Murdoch, McCrae & Smith will continue in office as the auditors by virtue of Section 159 (2) of the Companies Act (Cap 486) and to authorise the directors to fix their remuneration.

By order of the Board

P A Spence Secretary P O Box 30736 NAIROBI

Nairobi 17 March 1993

Note:

A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on his behalf. A proxy need not be a Member of the Company. To be valid a form of proxy, which is provided with this report, must be duly completed by the Member and must be lodged at the Registered Office of the Company, Chai House, Koinange Street, P O Box 30736, Nairobi, or posted in time to reach not later than 3.00 p.m. Thursday, 8 April 1993.

2007/1039

REPORT AND FINANCIAL STATEMENTS 1992

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PROXY

The Secretary, Total Kenya Limited, P.O. Box 30736, NAIROBI.

I/We	of address		
being a member/members of Total Kenya Limited he	ereby appoint		***************************************
of address	whom failing		
	of address		
as my/our proxy to vote for me/us on my/our behalf	at the Annual General N	deeting of the Company	to be held on
Wednesday, 14 April 1993 at the French Cultural Ce	entre, Theatre Room, Na	irobi and at any adjourr	ment thereof.
Signed	this	day of	1993.
Notes: 1. This proxy is to be delivered to the Compani	y's registered office not l	ater than 3.00 p.m. on Tl	hursday 8 April
1993 failing which it will be invalid.		The state of the s	
2. In case of a Corporation, the Proxy must b	e under its Common Se	al.	
1993 failing which it will be invalid. 2. In case of a Corporation, the Proxy must b	·		• 7

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