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Proxy Form



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NOTICE OF MEETING

Notice is hereby given that the 43rd Annual General Meeting of the Company will be held at the French Cultural Centre, Nairobi, on 15 April 1997 at 3.00 p.m. for the following purposes:

ORDINARY BUSINESS

1. To confirm the minutes of the 42nd Annual General Meeting held on 16 April 1996.
2. To receive and consider the financial statements for the year ended 31 December 1996 together with the reports of the Directors and Auditors thereon.
3. To approve the payment of a first and final dividend of Shs 2.50 per share as recommended by the Directors.
4. To re-elect as Directors Mr J L Harmel and Mr J A Gethenji who retire in accordance with Article 97 of the Company's Articles of Association and, being eligible, offer themselves for re-election.
5. To approve the Directors' remuneration for the year ended 31 December 1996.
6. To note that Murdoch McCrae & Smith continue in office as the Auditors by virtue of Section 159(2) of the Companies Act (Cap. 486) and to authorise the Directors to fix their remuneration.

By order of the Board

I O Litali

Secretary

P O Box 30736

NAIROBI

6 March 1997

2007/1045

Note:

A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on his or her behalf. A proxy need not be a Member of the Company. To be valid a form of proxy, which is provided with this report, must be duly completed by the Member and must be lodged at the Registered Office of the Company, Chai House, Koinange Street, P O Box 30736, Nairobi, or posted in time to reach not later than 3.00 p.m. on 13 April 1997.

OFFICERS & PROFESSIONAL ADVISERS

Directors

J L Harmel*

C G Chammas*

J A Gethenji

D Harel*

O Devouassoux*

Chairman

Managing (Alternate to J L Harmel)

C M P Charzat*

(Alternate to C G Chammas)

P A Spence

(Alternate to J A Gethenji)

J W Sitati

(Alternate to D Harel)

B de Mones*

(Alternate to O Devouassoux)

* French

Secretary

I O Litali, CPA(K), CPS(K), MKIM, MBA

Head Office and Registered Office

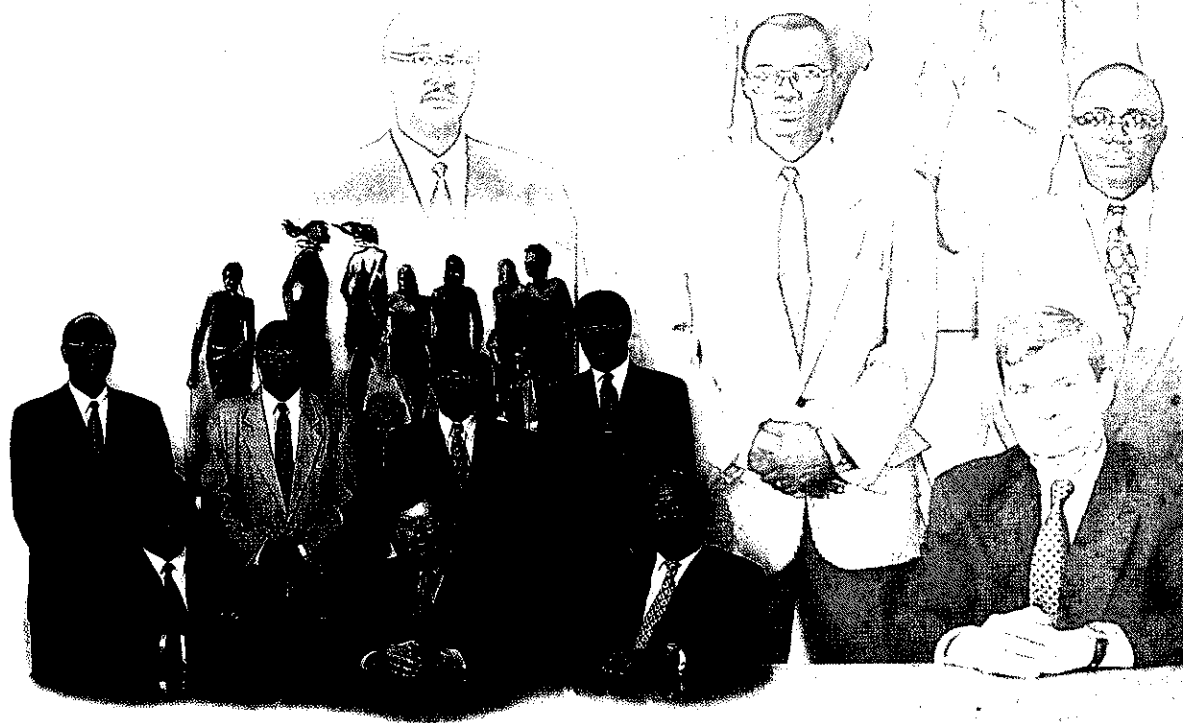
Chai House,
Koinange Street,
P O Box 30736,
Nairobi,
Kenya.

Auditors

Murdoch McCrae & Smith,
P O Box 40092,
Nairobi,
Kenya.

Advocates

Robson Harris & Co.,
P O Box 30423,
Nairobi,
Kenya.



CHAIRMAN'S STATEMENT



Ladies and Gentlemen,

I wish first of all to extend a very warm welcome to all of you on the occasion of our 43rd Annual General Meeting.

The major driving forces of the economic environment within which your Company operates can be summed up for 1996 as crude prices, exchange rates, taxes and interest rates. On these my comments are as follows:

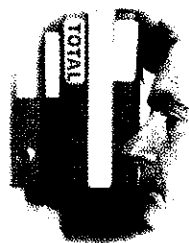
The adverse crude price trend in 1996 was even more pronounced than in 1995. The exchange rate was stable, which partially offset the impact of the increases in crude prices. The increases in taxation were more pronounced in some products than others which reduced our margins. As you will be aware interest rates increased to even higher levels, resulting in very substantial interest charges. An additional key issue which had a serious impact on our 1996 results was that of aviation margins which were depressed for much of the year.

...performed commendably

in serving its customers...

All these factors created a very challenging environment since the competitive liberalised market in which the company operates limits the scope for price increases and requires rather that serious efforts are made to minimise the adverse impact of cost increases. In view of the unfavourable economic conditions which strained the Company's working capital facilities TOTAL Kenya embarked on an exercise to look for alternative means of

financing which would reduce the heavy burden of interest charges. Several options were considered and the one chosen from the last quarter of the year, with satisfactory results, was increased financing through foreign currency. At the same time TOTAL Kenya, in line with the Vision and Mission statements contained on page 5 of this report, through its quality approach to the market and its management practices, performed commendably in serving its customers with satisfactory results.



After a review of the financial statements and the various factors which impacted on the results your Board of Directors has decided to recommend a first and final dividend for 1996 of Kshs. 2.50 per share on existing shares. Whilst this maintains the rate declared for 1995 it should be noted that the 1996 dividend rate is applied to twice the number of shares following last year's bonus issue. If approved, this dividend will be mailed to shareholders on 16 April 1997. The Share Register will be closed from 27 March to 11 April 1997 to facilitate payment.

The outlook for the future is as usual mixed. On the one hand, new entrants who became more visible in 1996 will continue to increase the competition. In this respect, it is important to note that in a market economy new players should be welcomed provided that all participants whether old or new maintain the same standards and undergo the same obligations so as to have a level playing field.

On the other hand, the remedial actions taken in 1996 to reduce interest charges, the improved aviation margins and our continued quality approach which involves all levels of staff will bring rewards. Furthermore once agreement with competitors is reached, construction of LPG import facilities will commence thus removing a serious bottleneck in the supply system. These developments and the successful marketing of high profile products such as MEKO and the QUARTZ range of lubricants give your board every confidence for the future. We know that by constantly striving to satisfy our clientele with top quality products and services, TOTAL by choice will not be a mere slogan but a reality.

The Board of Directors would like to take this opportunity to commend the efforts and teamwork of all the management and staff of your company to make TOTAL Kenya the best company in the industry. They are our most important resource.

J L Harmel - Chairman

Nairobi - 6 March 1997





VISION

To be a leader in the quality of our products and service.

To be a leader in profitability and returns to our shareholders.

To be the most responsible and preferred company in the region.



MISSION

The purpose of TOTAL Kenya Limited is to market quality petroleum products and service its customers responsibly and profitably in an innovative way to ensure that the public will come and continue to come to Total by choice.



T A A R I F A Y A M W E N Y E K I T I



Mabibi na Mabwana,

Kwanza kabisa ningependa kuwakaribisha nyote kwenye kikao cha 43 cha Mkutano Mkuu wa Mwaka.

Muelekezo mkubwa wa mazingara ya kiuchumi ambao ndio unaoongoza shughuli za Kampuni yako, unaweza kujumlishwa kwa mwaka 1996 kama bei za mafuta ambayo hayaja safishwa, viwango vya ubadilishaji wa fedha za kigeni, ushuru na viwango vya riba. Kuhusu haya, maoni yangu ni kama ifuatavyo: Mfumo wa hali za bei za mafuta ambayo hayaja safishwa kwa mwaka 1996 uliendelea kuwa mbaya zaidi kuliko 1995. Viwango vya ubadilishaji fedha za kigeni viliimarika, ambavyo kwa wastani vilipunguza shinikizo za ongezeko la bei za mafuta ambayo hayaja safishwa. Ongezeko la ushuru kwenye baadhi ya bidhaa lilikuwa ni la juu kuliko bidhaa nyingine ambalo lilipunguza viwango vya mapato yetu. Kama unavyofahamu viwango vya riba vilipanda sana na kusababisha malipo ya juu sana ya gharama za riba. Jambo lingine muhimu ambalo lilikabili sana matokeo yetu ya mwaka 1996 lilikuwa ni lile la kadiri ya viwango vya mapato yetu kwenye mafuta ya eropleni ambayo yalididimia sana kwa kipindi kikubwa cha mwaka.

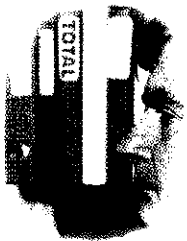
...imefanya vizuri sana

kwa kuwahudumia wateja wake...

Mambo haya yote yalizusha mazingara ya mapambano makubwa kwa kuwa ushindani ulioko kwenye soko huru linalokabili kampuni linabana uwezo wa kuongezea bei na kwa namna fulani linahitaji kuweko juhudi za kupunguza shinikizo la kuongezea bei.

Kutokana na hali mbaya za kiuchumi zilizo kaba

mtaji wa rasilimali ya fedha za kuendesha shughuli za Kampuni, ilibidi TOTAL Kenya kutafuta namna nyingine za kupata fedha ambazo zingepunguza mzigo wa viwango vya juu vya riba. Mbinu tofauti zilifikiriwa na ile iliyochaguliwa kuanzia robo ya mwisho ya mwaka, iliyokuwa na matokeo yanayo ridhisha, ilikuwa ni ongezeko zaidi kupitia fedha za kigeni. Wakati huo huo TOTAL Kenya, ikiambatana na matamshi ya Dhamira na Jukumu yalilo kwenye ukurasa wa 5 wa taarifa hii, yakizingatia ubora wa kwenye soko na hali ya usimamizi, yalisaidia sana kuwahudumia wateja na kupata matokeo mema.



Baada ya kutafakari taarifa ya fedha na mambo yaliyo changia kwenye matokeo hayo, Halmashauri ya Wakurugenzi wako imependekeza mgawo wa kwanza na wa mwisho kwa mwaka 1996 wa KShs 2.50 kwa kila hisa kwenye hisa zilizoko sasa. Ambapo hii ni sawa na kiwango kilichotolewa 1995, itafaa ieleweke kwamba kiwango cha mgawo wa 1996 ni kwa idadi maradufu ya hisa kufuatia toleo la hisa za bakhshishi la mwaka jana. Ikiwa utaidhinishwa, mgawo huu utatumiwa wenye hisa tarehe 16 Aprili 1997. Daftari ya hisa itafungwa kuanzia Machi 27 hadi Aprili 11 1997 kurahisisha malipo.

Kama kawaida matarajio ya siku zijazo ni ya mchanganyiko. Kwa upande mmoja washiriki wapya walio dhihirika zaidi 1996 watazidi kuongezea ushindani. Kwa hali hii ni muhimu kuelewa kwamba katika soko la uchumi washiriki wapya wanakaribishwa ili mradi washiriki wote iwe, ni wa zamani au wapya wanakabili viwango sawa na wanakidhi mahitaji sawa ili kuwa na uwanja sawa wa kushiriki.

Kwa upande mwingine, hatua za uzuifu zilizochukuliwa 1996 kupunguza viwango vya riba, kuimarika kwa pato la mafuta ya eropleni na muelekeo wetu kwenye ubora ulio husisha ngazi zote za wafanyakazi wetu utaleta mafanikio. Isitoshe, pindi makubaliano na wakinzani wetu yakiafikiwa, ujenzi wa vifaa vya kuhifadha gas iliyoagizwa toka nje utaanzishwa hivyo kuondoa kikwazo kikubwa katika mfumo wa usambazaji.

Matukio haya na mafanikio makuu ya uuzaji wa bidhaa za hali ya juu kama vile MEKO na bidhaa za mafuta ya kulainishia ya QUARTZ zinaipa Halmashauri yako kila tumaini kwa siku zijazo. Tunafahamu kwamba kwa juhudi za mara kwa mara za kukidhi mahitaji ya wateja wetu kwa bidhaa na huduma za hali ya juu, TOTAL by choice itakuwa si usemi tu bali ni dhahiri.

Halmashauri ya Wakurugenzi ingependa kuchukuwa nafasi hii kupongeza juhudi na ushirikiano wa Wasimamizi na Wafanyakazi wa Kampuni yako kwa kuifanya TOTAL Kenya Kampuni bora zaidi kwenye biashara hii. Wao ndio msingi wetu muhimu.



DIRECTORS' REPORT

The Directors present their annual report and the audited financial statements for the year ended 31 December 1996.

ACTIVITY

The principal activity of the Company is the sale of petroleum products.

RESULTS

The results for the year ended 31 December 1996 are as follows:

	1996 Shs '000
Profit after taxation	173,080
Dividend proposed (gross)	140,000
	<hr/>
Retained profit for the year transferred to reserves	33,080

DIVIDENDS

The Directors recommend a first and final dividend of Shs 2.50 (1995 Shs 2.50) per share for the year ended 31 December 1996.

DIRECTORS

The present membership of the Board is set out on page 3.

In accordance with Article 97 of the Articles of Association of the Company Mr J L Harmel and Mr J A Gethenji retire by rotation and, being eligible, offer themselves for re-election at the 43rd Annual General Meeting.

Mr O Devouassoux was appointed director in place of Mr B Henri on 31 December 1996.

Mr B de Mones replaced Mr G A Kneuss as alternate director to Mr B Henri on 18 November 1996.

Mr B de Mones ceased as alternate director to Mr B Henri on 31 December 1996 and was appointed alternate director to Mr O Devouassoux on 2 January 1997.

On 5 March 1997, Messrs C M P Charzat and J W Sitati ceased as alternate directors to Messrs D Harel and C G Chammas respectively.

On 5 March 1997, Messrs C M P Charzat and J W Sitati were appointed alternate directors to Messrs C G Chammas and D Harel respectively.

SECRETARY

Mr P A Spence resigned as Company Secretary on 17 April 1996 and Mr I O Litali was appointed on the same date.

AUDITORS

Murdoch McCrae & Smith continue in office in accordance with section 159(2) of the Companies Act (Cap. 486).

BY ORDER OF THE BOARD

I O Litali
Secretary

Nairobi
6 March 1997

AUDITORS' REPORT

to the Members of TOTAL Kenya Limited

**Murdoch
McCrae & Smith**



Certified Public Accountants (Kenya)

"Kirungii", Ring Road, Westlands

P.O. Box 40092

Nairobi, Kenya

Telephone: 254-2-441344/05-12

Facsimile: 254-2-448966

Telex: 22966

Dropping Zone Box No. 92

We have audited the financial statements on pages 9 to 16 and have obtained all the information and explanations considered necessary for our audit.

The financial statements are the responsibility of the directors. Our responsibility is to express an opinion on the financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. These standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the directors, and evaluating the overall financial statement presentation.

In our opinion, proper books of account have been kept by the company and the financial statements, which are in agreement therewith, comply with the Companies Act and give a true and fair view of the company's state of affairs at 31 December 1996 and of its profit and cash flows for the year ended on that date.

Murdoch McCrae & Smith

Nairobi

6 March 1997

**Deloitte Touche
Tohmatsu
International**

Partners:

D.M. Ndonge V.M. Allen* J.S.L. Bewers* E.A. Davidson*

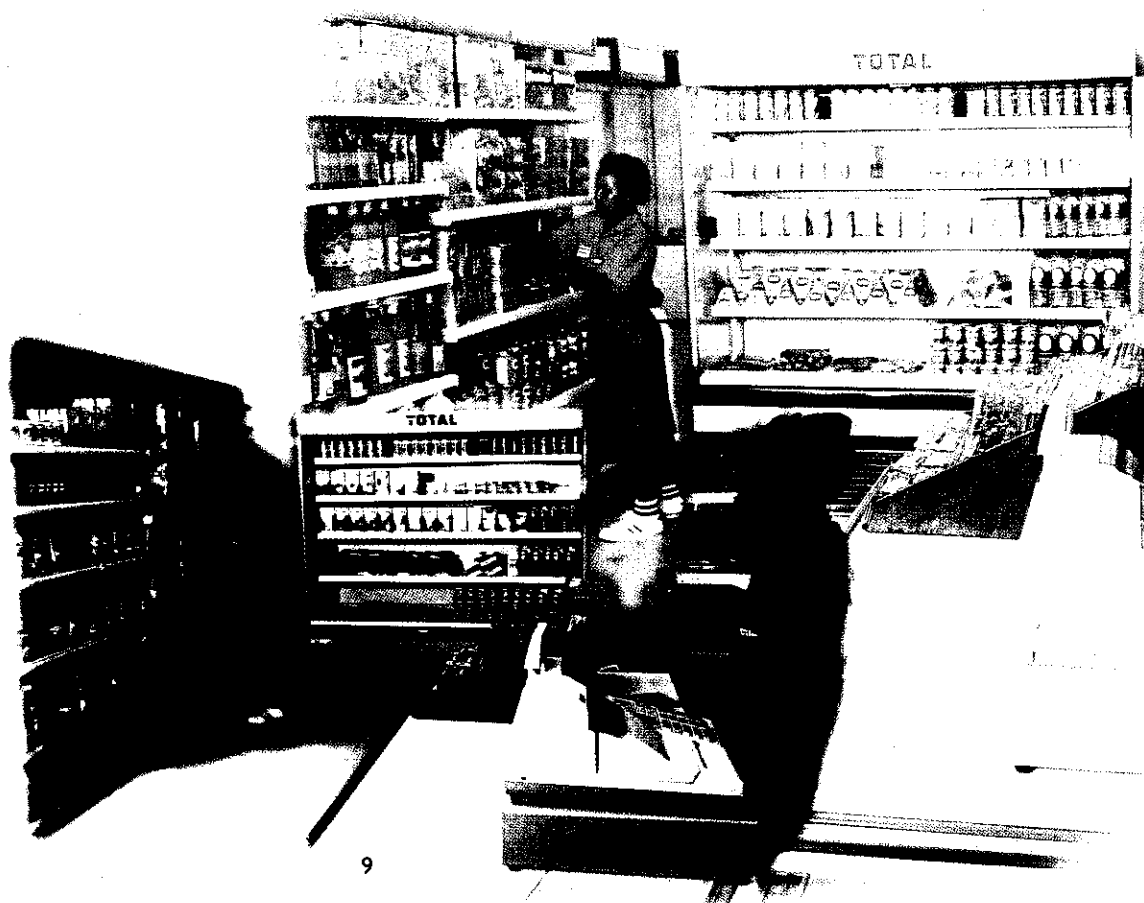
H. Gadhoke* N.R. Hira S.O. Onyango

British*

PROFIT AND LOSS ACCOUNT

Year ended 31 December 1996

	Notes	1996 Shs '000	1995 Shs '000
Turnover			
Gross	1(b)	15,719,320	9,832,752
Indirect taxes and duties		3,067,764	2,554,198
Net		<u>12,651,556</u>	<u>7,278,554</u>
Profit before Taxation	2	276,309	443,663
Taxation	3	103,229	141,806
Profit after Taxation		<u>173,080</u>	<u>301,857</u>
Dividends (gross)	4	140,000	70,000
Retained Profit for the year	11	<u>33,080</u>	<u>231,857</u>
Earnings per Share (Shs)	5	<u>3.09</u>	<u>5.39</u>



BALANCE SHEET

31 December 1996

	Notes	1996 Shs '000	1995 Shs '000
Fixed Assets	6	676,011	597,608
Current Assets			
Inventories	7	752,982	1,022,052
Debtors	8	2,005,688	1,238,247
Short term deposits, bank balances and cash		399,319	320,572
		3,157,989	2,580,871
Current Liabilities			
Creditors	9	1,245,949	990,247
Taxation		2,495	66,918
Proposed dividend (gross)		140,000	70,000
Short term loans and bank overdrafts		1,510,617	1,149,455
		2,899,061	2,276,620
Net Current Assets		258,928	304,251
Total Net Assets		934,939	901,859
Financed by:			
Share capital	10	280,000	140,000
Reserves	11	654,939	761,859
		934,939	901,859

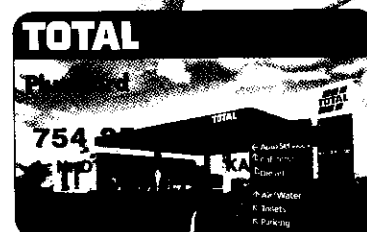
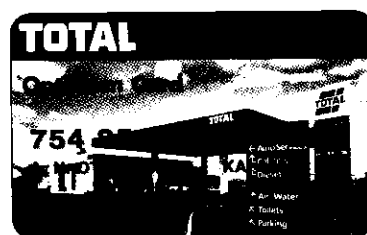
The financial statements on pages 9 to 16 were approved by the Board of Directors on 6 March 1997 and were signed on its behalf by:

C G Chammas
J A Gethenji } Directors

CASHFLOW STATEMENT

Year ended 31 December 1996

	Notes	1996 Shs '000	1995 Shs '000
Net cash inflow from operating activities	12(a)	417,607	832,099
Returns on investments and servicing of finance			
Interest received		8,741	19,875
Interest paid		(322,008)	(308,856)
Dividends paid		(70,000)	(47,600)
Net cash outflow from return on investments and servicing of finance		(383,267)	(336,581)
Taxation paid		(167,652)	(77,127)
Investing activities			
Purchase of fixed assets		(151,130)	(187,131)
Proceeds on sale of fixed assets		2,027	3,048
Net cash outflow from investing activities		(149,103)	(184,083)
(Decrease)/increase in cash and cash equivalents	12(b)	(282,415)	234,308



NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 1996

I. ACCOUNTING POLICIES

a) Basis of Accounting

The financial statements are prepared on the historical cost basis of accounting, modified to include the revaluation of certain fixed assets.

b) Turnover

Gross turnover represents amounts invoiced to customers.

c) Inventories

Inventories are stated at the lower of cost and net realisable value. Costs comprise purchase price and other costs incurred to bring the inventories to their present location and condition, together with refining costs as appropriate. For products refined locally, costs are allocated over the refinery output in proportion to the appropriate world market prices.

d) Fixed Assets and Depreciation

Expenditure on improvements to leasehold office premises is charged to the profit and loss account as incurred.

Depreciation is not provided on freehold land. Other assets are depreciated to write off the cost or valuation of the assets in equal annual instalments over their estimated useful lives. The annual rates generally in use are:

Leasehold land	Over the period of lease
Buildings	2% - 15%
Machinery, plant and transport equipment	5% - 15%
Furniture, fittings and office equipment	10% - 25%
Motor vehicles	25%

e) Taxation

Current taxation is provided on the basis of the results for the year as shown in the financial statements, adjusted in accordance with tax legislation.

Deferred taxation is accounted for using the liability method, to the extent that there is reasonable probability that the relevant timing differences will reverse in the foreseeable future.

f) Foreign Currencies

Assets and liabilities in foreign currencies are translated into Kenya Shillings at rates of exchange ruling at the balance sheet date. Transactions in foreign currencies during the year are translated at the rates ruling at the dates of the transactions. The resulting gains or losses are dealt with in the profit and loss account.

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 1996

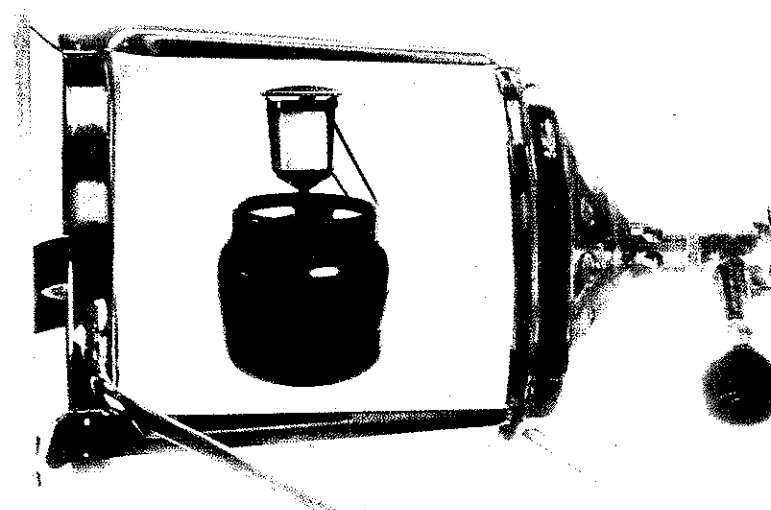
	1996 Shs '000	1995 Shs '000
2. PROFIT BEFORE TAXATION		
The profit before taxation is arrived at after charging:		
Directors' emoluments		
Fees	27	27
Other	3,257	3,439
	<u>3,284</u>	<u>3,466</u>
Depreciation	72,024	52,376
Auditors' remuneration	2,200	2,000
Realised exchange loss (net)	3,301	-
Unrealised exchange loss (net)	2,854	-
and after crediting:		
Realised exchange gain (net)	-	(32,231)
	<u>-</u>	<u>-</u>
3. TAXATION		
Current Taxation:		
Income tax at 35%	106,083	149,799
Overprovision in prior years	(2,854)	(7,993)
	<u>103,229</u>	<u>141,806</u>

The chargeable income is higher than the profit before taxation mainly due to excess of depreciation over capital allowances and expenditure disallowed under tax legislation.

At 31 December 1996, the potential deferred tax liability amounted to approximately Shs 24 million (1995 - Shs 26 million).

	1996 Shs '000	1995 Shs '000
4. DIVIDENDS (GROSS)		
Final dividend of Shs 2.50 (1995 - Shs 2.50) per share	140,000	70,000

- 5. EARNINGS PER SHARE**
- Earnings per share are calculated on the profit after taxation of Shs 173,080,000 (1995 - Shs 301,857,000) and 56,000,000 issued shares. During the year, the company had a 1 for 1 bonus issue and the comparative earnings per share have been restated accordingly.



NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 1996

6. FIXED ASSETS

	Land and buildings Shs '000	Plant and transport equipment Shs '000	Furniture fittings and office equipment Shs '000	Total Shs '000
Cost or valuation				
1 January 1996	266,805	496,802	58,049	821,656
Additions	47,557	82,848	20,725	151,130
Disposals	-	(937)	(2,277)	(3,214)
31 December 1996	314,362	578,713	76,497	969,572
Analysed as:				
At cost	220,154	480,829	72,268	773,251
At valuation - 1986	94,208	97,884	4,229	196,321
	314,362	578,713	76,497	969,572
Depreciation				
1 January 1996	39,972	148,899	35,177	224,048
Charge for the year	7,842	62,504	1,678	72,024
Disposals	-	(535)	(1,976)	(2,511)
31 December 1996	47,814	210,868	34,879	293,561
Net Book Value				
31 December 1996	226,548	367,845	41,618	676,011
31 December 1995	226,833	347,903	22,872	597,608

Included in fixed assets is capital work in progress amounting to Shs 54,704,000 (1995 - Shs 77,535,000).

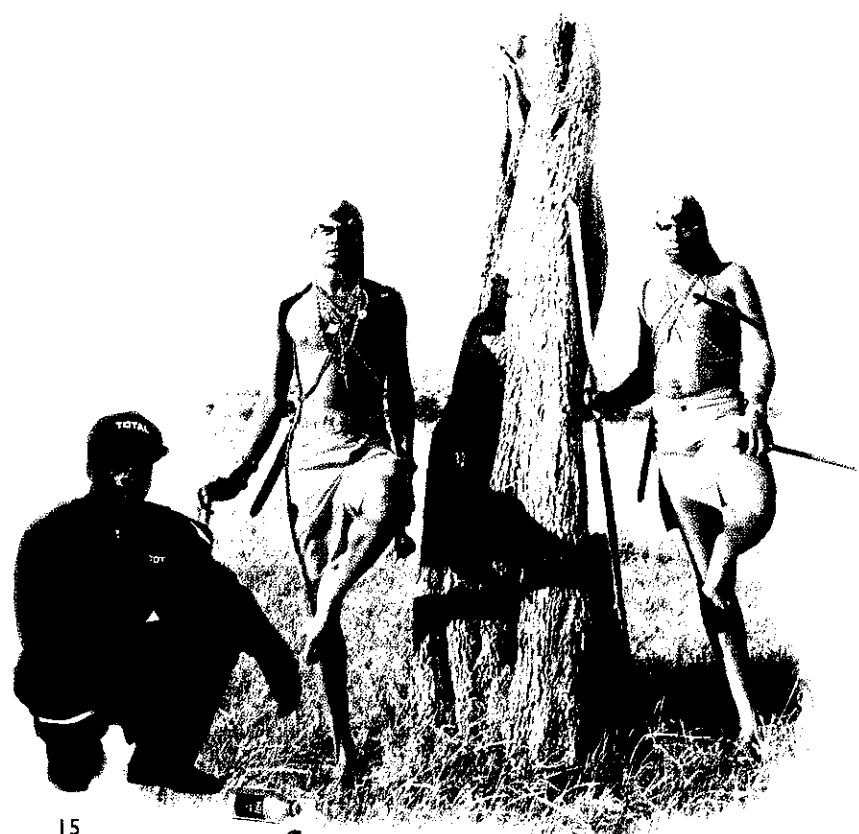
Land and buildings comprise:	Shs '000
Freehold properties	42,839
Long leasehold properties	73,240
Short leasehold properties	150,469
	<u>266,548</u>

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 1996

	1996 Shs '000	1995 Shs '000
7. INVENTORIES		
Raw materials	19,847	-
Refined products	537,397	827,616
Consumables	195,738	194,436
	<u>752,982</u>	<u>1,022,052</u>
8. DEBTORS		
Trade debtors	1,541,764	843,773
Due from related companies	32,002	13,741
Other debtors	431,922	380,733
	<u>2,005,688</u>	<u>1,238,247</u>
9. CREDITORS		
Trade creditors	635,757	417,434
Due to holding company	287,332	175,283
Due to related company	38,719	1,247
Other creditors	284,141	396,283
	<u>1,245,949</u>	<u>990,247</u>
10. SHARE CAPITAL		
Authorised, issued and fully paid:		
54,800,000 (1995 - 27,400,000) ordinary shares of Shs 5 each	274,000	137,000
1,200,000 (1995 - 600,000) class 'A' ordinary shares of Shs 5 each	6,000	3,000
	<u>280,000</u>	<u>140,000</u>

At the Annual General Meeting held on 16 April 1996, the shareholders resolved to increase the authorised share capital from 27,400,000 ordinary shares and 600,000 Class A ordinary shares to 54,800,000 ordinary shares and 1,200,000 Class A ordinary shares of Sh 5 each and to declare a 1 for 1 bonus issue.



NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 December 1996

11. RESERVES

	Share Premium Shs '000	Non-distributable Revaluation Surplus Shs '000	Sub-total Shs '000	Distributable Retained Profit Shs '000	Total Reserves Shs '000
1 January 1996	30,487	48,526	79,013	682,846	761,859
Bonus issue	-	-	-	(140,000)	(140,000)
Transfer	-	(6,156)	(6,156)	6,156	-
Retained profit for the year	-	-	-	33,080	33,080
31 December 1996	30,487	42,370	72,857	582,082	654,939

The transfer from revaluation surplus to retained profits represents the excess depreciation charged as a result of the revaluation of fixed assets.

	1996 Shs '000	1995 Shs '000
12a. RECONCILIATION OF PROFIT BEFORE TAXATION TO NET CASH INFLOW FROM OPERATING ACTIVITIES		
Profit before tax	276,309	443,663
Depreciation	72,024	52,376
Profit on sale of fixed assets	(1,324)	(1,694)
Interest income	(8,741)	(19,875)
Interest expenses	322,008	308,856
Decrease/(increase) in inventories	269,070	(73,889)
Increase in debtors	(767,441)	(173,477)
Increase in creditors	255,702	296,139
	<u>417,607</u>	<u>832,099</u>

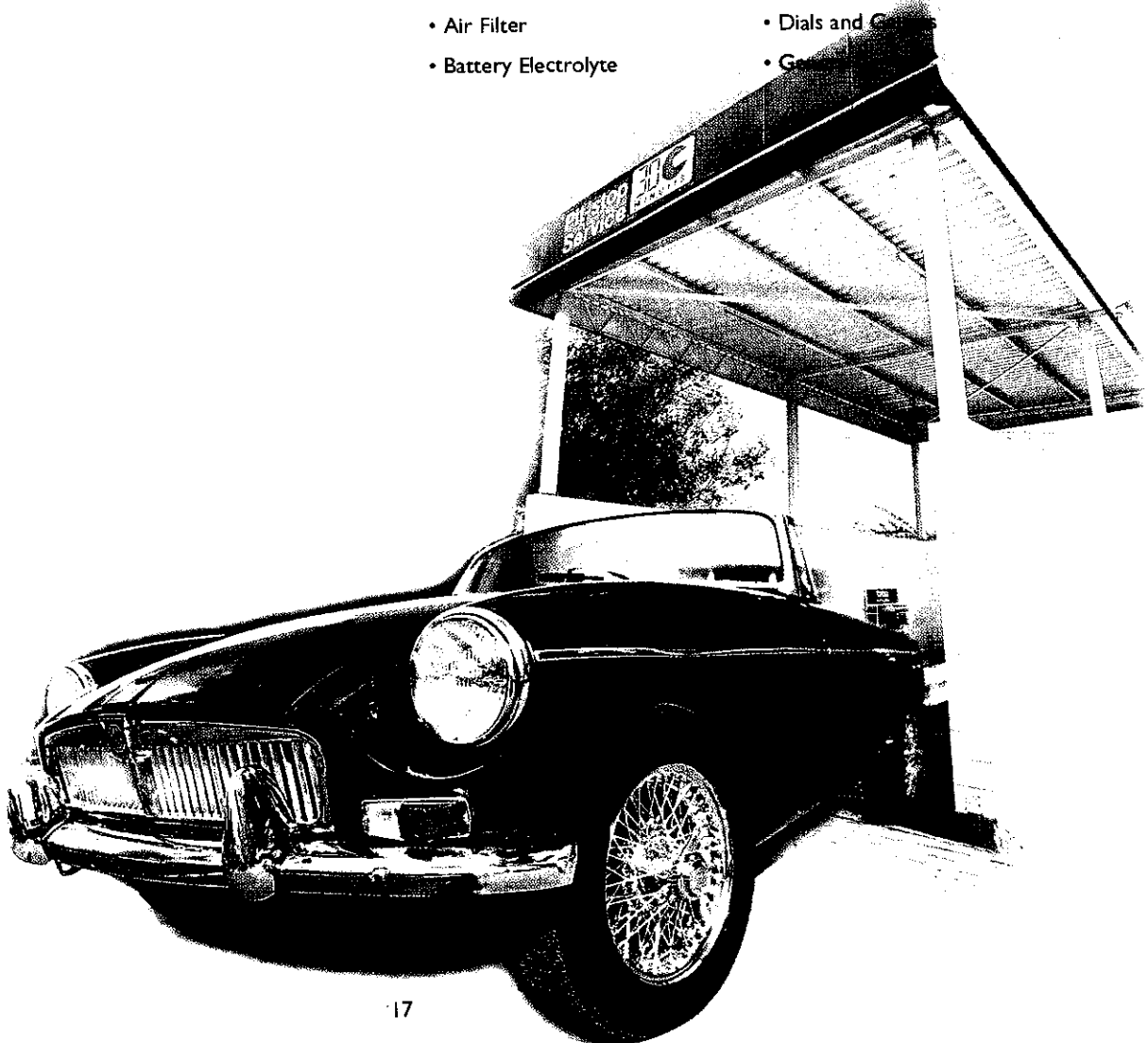
	1996 Shs '000	1995 Shs '000	Change in the year Shs '000
12b. ANALYSIS OF DECREASE IN CASH AND CASH EQUIVALENTS			
Short term deposits, bank balances and cash	399,319	320,572	78,747
Short term loan and bank overdraft	(1,510,617)	(1,149,455)	(361,162)
	<u>(1,111,298)</u>	<u>(828,883)</u>	<u>(282,415)</u>

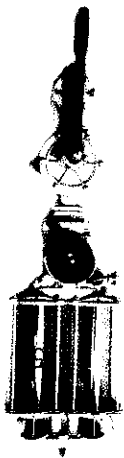
	1996 Shs '000	1995 Shs '000
13. CAPITAL COMMITMENTS		
Capital commitments at year end for which no provision has been made in these financial statements:		
Contracted	180,066	141,792
14. CONTINGENT LIABILITIES		
Guarantees and bonds in the ordinary course of business	441,344	504,568

THE 44 ITEM CHECK LIST



- Engine Oil Change
- Oil Filter Change
- Grease Points
- Gear Box Oil Level
- DIF(S) Oil Level
- Engine Mounts
- Gearbox Mounts
- Springs/U-Bolts
- Steering Play
- Steering Links
- Brake Lines
- Damper Bushes
- Body Mounts
- Exhaust Systems
- Exhaust Brackets
- Tyre Walls
- Oil Leaks
- Radiator Cooler Level
- Radiator Caps
- Fanbelt/Alt. Belt
- Air Filter
- Battery Electrolyte
- Battery Terminals
- Spark Plugs
- High Tension Leads
- Window Washer Fluid
- Brake Fluid
- Wheel Bearing Play
- Tyre Pressure
- Tyre Treads
- Clutch Operation
- Clutch Pedal Play
- Footbrake Firmness
- Handbrake
- Main Lamps - Dip
- Main Lamps - Beam
- Indicators/Hazard
- Sidelights/Rear
- Brakelights
- Reverse Lights
- Warning Lights
- Wipers/Horn
- Dials and Gauges
- Gear Oil





PROXY FORM

The Secretary,
Total Kenya Limited,
P O Box 30736,
NAIROBI.

I/We of address

being a member/members of Total Kenya Limited hereby appoint

of address failing whom

..... of address

as my/our proxy to vote for me/us on my/our behalf at the Annual General Meeting of the Company to be held on Tuesday,

15 April 1997 at the French Cultural Centre, Theatre Room, Nairobi and at any adjournment thereof.

Signed this day of 1997.

Notes: 1. This proxy is to be delivered to the Company's registered office not later than 3.00 p.m. on Sunday, 13 April 1997 failing which it will be invalid.

2. In case of a Corporation, the proxy must be under its Common Seal.

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